

KINGS BROMLEY PARISH COUNCIL

DRAFT Minutes of the General Meeting held on
Thursday 10th April 2025 commencing at 8.15pm at Kings Bromley Village Hall.

This meeting was recorded electronically and these minutes are an abridged transcript of that recording. Note that corrections to these minutes will be noted in the minutes for the following month.

Note that the recording device failed and that these minutes are from notes taken by the clerk.

Present: Cllrs. C. Davies (chair); J. Burkinshaw; Mrs. B. Panayi; Mrs. J. Bamber; S. Cox;
P. Till; Cllr. Mrs. Y. Sheldon.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Six members of the public were present.

Public Forum. No one wished to speak at this time.

1. **Apologies and approval of absence.**
County and Dist. Cllr. R. Cox; Dist. Cllr. T. Marshall.
2. a) **in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
None made.

b) **Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 13th March 2025 are a correct record.**
The minutes from the meeting above had been distributed previously. It was proposed and seconded that these minutes are signed as a true record. All were in favour. The Chair signed the minutes.
4. **Clerks Report.**
 - a) **To consider correspondence received (some of the below had been circulated previously to all Councillors)**
 1. Email expressing interest in the councillor vacancy. This was noted. Clerk to contact the two interested parties and request them to submit CV's.
Action: Clerk.
 2. Phone call regarding a tree in Leofric Close. The clerk has obtain a quote for work on the tree. After discussion it was decided to ask the handyperson to cut away the ivy stem at the base of the tree and then monitor in six months time. Clerk to contacts.
Action: Clerk.
 3. Email from adjacent parish council regarding wildlife casualties. It was thought that little can be done. Clerk to reply to that effect.
Action: Clerk.
 4. Email from Richborough Estates regarding meeting to discuss proposed future development. After discussion the Chair said he would draft a statement to be

placed on the website and social media. Council was unimpressed with the actions of the Richborough representative.

Action: Cllr. Davies and clerk

5. Email from LDC Planning regarding Land and Water applications. Much discussion followed around the two recent planning application. There remains doubt as to whether one of the applications was made available to the council from LDC. Clerk to contact LDC again to request a site meeting.

Action: Clerk.

6. Email from Tarmac regarding joint operations with Cemex. This was noted.

7. Email / letter from MP regarding VE / VJ Day. Clerk to reply to original letter intimating that some sort of Government funding would be useful.

Action: Clerk.

8. Email regarding solar powered passenger information. This is not feasible. Clerk to reply to that effect.

Action: Clerk.

9. Email exchanges regarding milestones. Clerk to reply having liaised with Allan Howard.

Action: Clerk.

10. CIL return from LDC. Clerk to complete.

Action: Clerk.

11. Quote regarding tree in Leofric Close – item 2 above.

12. NALC email regarding changes to the Model Standing Orders. This was handed to Cllr. Till for further action.

Action: Cllr. Till.

13. Email from LDC regarding a habitat survey. Several suggestions were made however further information is required. Clerk to contact LDC.

Action: Clerk.

14. Email expressing interest in the councillor vacancy. Clerk to contact and request a CV.

Action: Clerk.

15. Email from Parish Online regarding council order to go ahead with the website development. The new domain will be kingsbromley-pc.gov.uk

b) Finance.

i) Financial Statement. Current a/c £4,655.59. Reserve a/c £8,306.59 (Ring fenced £4,613.11).

ii) Payments Received. None.

iii) To authorise payments as examined, verified and certified by the clerk.

1. Clerks net salary, income tax, expenses and postage costs - £695.94

All were in favour of paying the above invoice.

c) Other matters.

i) Cllr. Responsibilities. Cllr. Till made an alternative suggestion that each councillor is allocated a responsibility such that the burden is evenly spread. It was agreed that he and the chair would meet to edit the document and report back to the next meeting.

Action: Cllr. Davies and Till.

5. To receive oral / written reports from County and District Councillors.
No reports submitted.

6. To consider the necessity for the council to have a Planning Committee.
After discussion Cllr. Till proposed that the planning committee business is incorporated into the main meeting agenda unless an application is received that is likely to be of

'major' significance to the parish, in which case a separate planning meeting will be called. This proposal was seconded by Cllr. Panayi. Six in favour with one abstention. Council Chair or in their absence the Council Vice Chair to chair both types of meeting and all councillors will be involved in any planning discussions / decisions.

7. To consider any village hall issues (i) hall administration. (ii) acoustics in the main hall (iii) Damp issues.

(i) Cllr. Bamber said there was nothing further to report.

(ii) To be done this weekend.

(iii) No further progress.

Action: Cllr. Panayi

(iv) Further discussion needed on the decision about which Parish Councillors should be trustees on the VHMC.

Cllr. Bamber left the meeting at 9.09pm

8. To consider the latest HS2 and Cemex information.

Cllr. S. Cox updated the meeting.

9. To receive reports on current highway issues – (i) SID latest including on-going maintenance (ii) Alrewas Rd traffic survey (iii) A515 safety feasibility study.

(i) Chair said the latest report has been circulated by Cllr. Till who gave a brief summary of the latest analysis. The Safety Partnership camera van seem to be attending more frequently. Analysis will take place to see if the presence of the Speed Watch team affects the results collected by the SIDs. There will be a meeting with SCC and others on 8th May to discuss the results collected to date. A quarterly report of results is now available.

(ii) Nothing further.

(iii) No more will be known until SCC allocate budgets.

10. To receive reports and updates on current footpath issues.

The small bridge over the ditch on Shaw Lane, near Shaw Lane, Hanch junction is damaged and unusable. Clerk to report to SCC.

Action: Clerk.

Mention was made of the hedge by The Old Forge encroaching over the footway. Clerk to write to resident.

Action: Clerk.

11. To hear an update on progress on the identified key projects. (i) Neighbourhood Plan (ii) Community Engagement and Communications (iii) War Memorial tender update.

(i) Chair is in contact with Patrick Jervis at LDC and has now incorporated parts of the flood report into the document.

(ii) Richard Crosse School and the church PCC are now working together on an event to be held at the War Memorial for VE Day. Further details needed.

(iii) A meeting with the successful contractor has taken place. Revised risk assessment and method statement received. Discussion as to how plant and machinery will be offloaded safely. Access to residential homes and the post box will be maintained. Start date to be 12th May for around 10 working days. Clerk to inform local residents.

Action: Clerk

12. To hear an update on progress on deferred items a) Village risk assessment b) Cricket Ground as an ACV.

(a) Cllr. Till is looking into this.

Action: Cllr. Till.

(b) Paperwork completed just waiting to be signed. Suggested that the application is then made by the parish council.

13. Financial Regulations update.

(i) This will be ready for signing-off by the May meeting.

Action: Cllr. Davies and clerk.

14. To consider Councillor reports – for information only.

Chair proposed that the May meeting is put back until 13th. Clerk may not be available but minutes can be taken by a councillor. Cllr. Sheldon volunteered to do this. Seconded by Cllr. Till. All in favour.

Bank signatory forms – Cllrs. Bamber and Sheldon have returned theirs. Cllr.

Burkinshaw to forward his to Cllrs. Davies then onto Neil Crawley before being returned to the clerk.

The meeting closed at 9.40pm.

Signed (Chair) Date: 13th May 2025.