

KINGS BROMLEY PARISH COUNCIL

Minutes of the General Meeting held on

Thursday 13th February 2025 commencing at 7.40pm at Kings Bromley Village Hall.

This meeting was recorded electronically and these minutes are an abridged transcript of that recording. Note that corrections to these minutes will be noted in the minutes for the following month.

Present: Cllrs. C. Davies (chair); J. Burkinshaw; Mrs. B. Panayi; P. Till; Mrs. J. Bamber.
N. Crawley.
County and Dist. Cllr. R. Cox.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Five members of the public were present.

Public Forum. A question was then asked about the missing post box at Bromley Hayes. The clerk said that he has had numerous email exchanges with Royal Mail but they did not know if they had removed it or not. Clerk to chase them again.

Action: Clerk.

1. **Apologies and approval of absence.**
Cllr. Mrs. Y. Sheldon; Dist. Cllr. T. Marshall.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
None made.

b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 9th January 2025 are a correct record.**
The minutes from the meeting above had been distributed previously. It was proposed and seconded that these minutes are signed as a true record. All were in favour. The chairman signed the minutes.
4. **Clerks Report.**
 - a) **To consider correspondence received (some of the below had been circulated previously to all Councillors)**
 1. Quotes for War Memorial work. Covered in 4 c iii below
 2. Email regarding EVC points. Cllr. Burkinshaw has answered the questions raised and supplied drawings of the duct locations.
 3. Email from LDC regarding Assets of Community Value – Royal Oak. Now registered.
 4. Email from Cllr. Sheldon. Agreed to pay £40 towards expenses. All in favour.
 5. Email from Allan Howard regarding difficulties with LDC in gaining permission to replace windows at the school. Clerk to contact Cllr. Marshall and copy in Cllr. R. Cox.**Action: Clerk**
Cllr. Davies will keep the school informed of progress.

6. Email from Eric Roy – webmaster – invoice for 12 months. Decision to wait. All in favour.

7. Police report. Clerk read out the email. Incident in Manor Park reported locally last evening. Questions asked over the CCTV hard drive that the police still hold. Cllr. Till proposed and Cllr. Crawley seconded that another hard drive is purchased – cost around £100. All in favour. Clerk to arrange.

Action: Clerk

It was suggested that an insurance claim is made from the police if they have lost the hard drive.

8. Village organisations – clerk is revising the list ready for the Open Meeting and has liaised with Glen Wright. Cllr. Bamber has also had an input. Once amended the list will be circulated before the March meeting. Parish Council will compile and administer the list on behalf of the village. Part of Community Engagement project.

Action: Clerk

9. Email from Allan Howard regarding Best Kept Village 2025. Cllr. Davies to meet Allan on 14th March. Certificates handed to Cllr. Davies who will also arrange for the plaques to be displayed.

Action: Cllr. Davies.

b) Finance.

- i) Financial Statement. Current a/c £6,560.40. Reserve a/c £8,306.59 (Ring fenced £4,613.11).
- ii) Payments Received. None.
- iii) To authorise payments as examined, verified and certified by the clerk.
 1. Clerks net salary, income tax, expenses and postage costs - £688.68.
 2. Gould Ltd – tree removal - £250 plus vat
 3. Cllr. Sheldon – Medical Transport Scheme expenses - £40.00
 4. Eric Roy – website admin - £160.00 – not authorised – hold.
 5. Forvis / Mazars – external audit - to replace missing cheque - £210.00 plus vat

All were in favour of paying the above invoices.

c) Other matters.

- i) To consider application/s for the councillor vacancy. One application had been received from Mr. Stephen Cox who resides at Orgreave and was present in the public audience. Cllr. Burkinshaw asked a question and Mr. Cox duly replied stating he is involved with the church council and treasurer of the parish news. Cllr. Till asked what council initiatives he would be interested in championing. He reply that he has particular interest in the quarrying at Pyford Brook. All were in favour of Mr. Cox joining the parish council. At this point Cllr. Crawley reassured the public present that the council would still carefully attend to their planning concerns. He then stood down and left the meeting. Cllr. S. Cox joined the meeting. The clerk asked him to sign the Declaration of Acceptance of Office and issued him with the Declaration of interest form to be returned to LDC. The chairman welcomed Cllr. Cox to the council and thanked Neil Crawley for leading the planning committee over the last few years.
- ii) Annual Open Parish Meeting. Clerk said this will be held at 7pm on 10th April.
- lii) War Memorial Tender. Discussion around whether the tender documents was circulated to all. This was confirmed that it was. Cllr. Davies proposed a review meeting with Cllr. Till to go over the tenders received. Seconded by Cllr. Burkinshaw. All in favour. Following that meeting the chairman will, via the clerk, contact the selected tenderer and then hold a pre contract meeting with them. All were in favour of this. Section 106 funds need to be spent by April 2026. Once the order for the work is issued 60% of the funds will be released by LDC. Clerk

expressed his concerns around cash flow. This will be dealt with in the pre contract discussion.

5. To receive oral / written reports from County and District Councillors.

Dist and County Cllr. Cox reported. He spoke about the SCC precept increase and £2.4m being invested in helping against flooding issues around the county. He then expressed his concerns about the way the recent flood on the A515 south of the village had been reported / handled stating that he was only made aware when the local MP contacted the Chief Executive at SCC. He asked that, in future, he is notified straight away via the app / website. Discussion around where the flood water is coming from. Much appears to be coming straight across the adjacent fields. Problem seems to be lack of ditching and blocked brook.

He went on to outline what LDC is trying to do to help the genuine homeless in the District.

6. To consider any village hall issues (i) hall administration. (ii) acoustics in the main hall (iii) Damp issues (iv) parking and charging at / for the hall car park.

(i) Nothing raised.

(ii) Discussion over ordering and paying for the materials. Supplier could be asked to raise a pro forma invoice. Cllr. Burkinshaw will organise payment. Council can only pay by cheque and will pay him.

(iii) Concern that it is getting worse. Cllr. Panayi will contact Karl Easter in the hall and ask him to give a proposal to deal with the issue.

Action: Cllr. Panayi

(iv) See correspondence above.

7 and 8. To consider the latest HS2 information / Cemex

Chairman, Stephen Cox and County Cllr. Cox attended a meeting last week. Main issue with both applications is regarding out of hours working. Several conditions were applied to the granting of permission by SCC including trying to prevent lorries from turning towards Kings Bromley. Photographs indicating the visual impacts used in the application were misleading and it was suggested that SCC go along and see the issues for themselves. Comments on the permitted development rights were also raised.

Still no comments regarding HS2 and the Handsacre link of the line to the West Coast Main Line. Phase 1 covered the straightening and widening of part of Wood End Lane but there is no plan for the westerly section that would have been under phase 2a (now abandoned). Balfour Beatty, at a meeting in this village hall, has made a guarantee that this work will be done. A formal question on this has been asked of them.

9. To receive reports on current highway issues – (i) SID latest including on-going maintenance (ii) Alrewas traffic survey (iii) A515 safety feasibility study.

(i) Cllr. Till presented a report using the last month data. Bethany Tranter from SCC is interested in the latest data as theirs is 2023. Would like to get various parties together to discuss possible solutions. The clerk asked about maintenance cost and this led to the suggestion that a spare set of batteries should be purchased. Clerk to obtain price.

Action: Clerk.

(ii) Cllr. Cox said he will chase this survey to see if it has been done.

(iii) Everyone has had a copy of the study including the appendix. There are clear recommendations. Main one being extended and improved street lighting. Consultation will be required. Discussion also around pedestrian crossings and extended footways. Comments sought on the study – Cllr. Till to collate.

Action: Cllr. Till.

10. To receive reports and updates on current footpath issues.

Nothing further.

11. To hear an update on progress on the identified key projects. (i) Neighbourhood Plan (ii) Community Engagement and Communications.

(i) Housing needs assessment being done. Waiting for questionnaires to arrive. Needs to be delivered to each household. Chair and Cllr. Till spent a lot of time in completing the draft. Will then go the LDC for comment (Patrick Jervis).

(ii) Village organisations needs to be up to date. Council to act as a co-ordinator. Current website hosting to end in April. Chair has started to look at other options including Parish Online. Other suppliers to be approached. Each councillor will then have dedicated email addresses. Needs to be done by end of March. Cllr. Panayi said she thought that more information should be disseminated through social media. Suggested that all councillors look at other village websites and report back. Needs to be a village website not just a parish council website. Chair will convene another get together to discuss.

Actions: Cllr. Davies and all.

13. To hear an update on progress on deferred items a) Village risk assessment b) Cricket Ground as an ACV c) Maintenance policy for parish owned areas.

(a) Cllr. Till will look into this

Action: Cllr. Till.

(b) Cricket club AGM is next week. Chairman of the club says it will be done. (c) Cllr. Burkinshaw said few comments had been received. Areas are different in that some are used by the village and others only by those nearby. Idea is to encourage residents to invest in an area, not to plan the maintenance, which would remain with the parish council.

14. Review of standing order – (i) working group (ii) Financial Regulations – clerk.

(i) The chair thanked Cllrs. Till and Sheldon for the time they had put into this. He then proposed that the standing orders as edited and modified are adopted. Seconded by Cllr. Till. All in favour.

(ii) The chair said this needs to be completed by the end of March. He will work with the clerk to finalise the document.

Action: Cllr. Davies and clerk.

15. To consider Councillor reports – for information only.

Cllr. Burkinshaw is moving out of the parish so will be offering his resignation but will remain until a replacement is appointed. Cllr. Panayi asked if Cllr. Bamber was elected to the Planning Committee when she joined the council. She replied that she was told she would be.

The meeting closed at 10.13pm.

Signed (Chair) Date: 13th March 2025.