

KINGS BROMLEY PARISH COUNCIL

**DRAFT Minutes of the General Meeting held on
Tuesday 17th September 2024 commencing at 7.30pm at Kings Bromley Village Hall.**

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. C. Davies (chair); N. Crawley; S. Browne; P. Till; J. Burkinshaw;
Mrs. B. Panayi.
Dist. Cllr. T. Marshall.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Three members of the public were present.

Public Forum:

No one spoke at this time.

1. **Apologies and approval of absence.**
Cllr. Mrs. Y. Sheldon (family commitments), County and Dist. Cllr R. Cox.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
Cllr. Davies on item 12 (iii) as partner to Lindsey Davies. Cllr. Panayi on item 13 as her company undertakes the cleaning work.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council Annual Meeting held on 8th August 2024 are a correct record.**
The minutes from the meeting above had been distributed previously. One addition was requested and approved.
“Cllr. Till suggested the council voice records all meetings to aid with community engagement and the Chair requested an action to prepare a council policy and cost details for doing this before the next meeting.” With this amendment made, it was proposed and seconded that these minutes are signed as a true record. All were in favour. The chairman signed the minutes.
4. **Clerks Report.**
 - a) **To consider correspondence received (some of the below had been circulated previously to all Councillors)**
 1. Email from LDC regarding assets of community value. A Land Registry record is required – clerk to obtain.
Action: Clerk.
 2. Draft policy regarding the recording of meetings – item below.
 3. Email from Cllr. Till requesting an amendment to the minutes – see in 3 above.
 4. Police report – the clerk read out the report (copy available on request).
 5. Email regarding the Best Kept Village – invitation to the awards. Cllr Davies to attend and Allan Howard or Denis O’Dea invited to join him. Clerk to contact.
Action: Clerk.
 6. Email from LDC regarding councils code of conduct complaint against a Dist. Cllr.

7. Email from Gary Hunt at SCC regarding roadworks notifications. It as suggested by him that the council use the OneNetwork website. Clerk to investigate a link to the site from the council website.

Action: Clerk.

8. Letter from Cllr. Browne stating that he is to stand down as a councillor following the November meeting. The clerk said that the process to find a replacement has begun. This will be done by co option.

9. Letter from Perennial Landscapes informing of a new address.

10. Letter from HM Land Registry regarding a strip of land at the rear of Leofric Hall. This has arrived with the clerk by a circuitous route and was dated 19th August with a response requested one week later. The letter did not arrive with the clerk until last week. After discussion the clerk was asked to write to HMLR to inform them of these issues. The council has no objections but would make the point that this is subject to the land not being used to create an access to adjoining land.

Action: Clerk.

b) Finance.

i) Financial Statement. Current a/c £7,659.81 Reserve a/c £15,815.42 (Ring fenced £4,613.11).

ii) Payments Received. Bank interest £138.63

iii) To authorise payments.

1. Clerks net salary, income tax, expenses and postage costs - £690.92

2. Perennial Landscapes – grass cutting - £247.50 plus vat

3. Turtle – bleed kit - £425.00 plus vat

4. Always A Way – Design work for Parish Boundary Walk - £160.00

All were in favour of paying the above invoices.

iv) NALC 2024 Model Financial Regulations. The clerk said that a copy was now with the chair to comment upon before being circulated to the councillors for their comments and approval at the next meeting.

Action: Cllr. Davies.

v) To consider a request to purchase additional 'litter pickers'. Clerk to consult with Allan Howard.

Action: Clerk.

vi) External auditors report. The clerk said the audit was signed off with no comments from the auditor.

5. To receive oral / written reports from County and District Councillors.

Cllr. Marshall reported. He spoke about the redevelopment of the precinct, proposed new cinema, demolition of the multi storey car park and the development of the Birmingham Road site. A prosecution has been made against a persistent fly-tipper. A survey regarding the use of polling stations will go ahead. The LDC Local Plan is to be reviewed. Government are proposing an increase of 1.6 on the original estimates. The old railway line from Lichfield to Brownhills is to be converted to a walk / cycleway. Several questions were then forthcoming. Is there going to be any help from LDC with those struggling with fuel and other payments in the winter? He will find out. The Parish council will be able to comment on the local plan.

6. To consider the latest HS2 information including Cemex / Tarmac quarry.

There is to be a meeting on Monday 23rd with HS2. Those attending will report back.

7. To receive reports on current highway issues including safety (i) rural speed limits (ii) safety and (iii) CCTV.

(i) Cllr. Till and Sheldon are to attend a meeting with SCC this Friday 20th at 1pm. There will be a chance to hold face to face meetings. One idea was to seek a full 50mph limit throughout the length of the A515 from the A50 to A513 (there are currently three section that are still 60mph). It was suggested working with other parishes on this. Comment was made that Crawley Lane is a 60 limit.

(ii) Quotes have finally been received to erect the posts. Cllr. Till ran through the figures. MPB quoted £4400 to include mounting the equipment. Keeble Heath quoted £2800 to include fitting and a further £758 for the licenses. Any vat charged will be re claimable. It will take 4 to 5 weeks to obtain the licenses and do the work. A licence is also required to place the equipment on the highway. He proposed giving the work to Keeble Heath. This was seconded by Cllr. Crawley. All were in favour. Clerk to contact to ask for insurance documents.

Action: Clerk.

There following a discussion around the devices location on Yoxall Road. The clerk has spoken to a resident who had concerns that the device would be better located further out of the village. It was explained that the location selected takes account of recommendations from the equipment supplier and SCC. Clerk to contact the resident again to inform him that the council will use the suggested location subject to ground works and that he was been informed on this intention and asked to acknowledge that he has been informed.

Action: Clerk.

(iii) It was suggested that Cemex / Tarmac could be approached to see if funding would be available to purchase cameras.

Cllr. Marshall left the meeting at 8.50pm.

8. To receive reports and updates on current footpath issues.

The chair said that he was still waiting on SCC regarding a meeting.

Comment was made about parking / obstacles on the highway verges outside some properties on Alrewas Road. The clerk said he would send a copy of a letter from 2019 that was sent to residents. After further discussion it was felt this was outside of the council jurisdiction and that it was a matter for the police of county highways.

When Police Commander Green attended a recent meeting she said that a parish forum was to be set up but nothing has happened. Clerk to chase.

Action: Clerk.

9. To consider a proposal that future meetings are recorded electronically (details circulated previously).

Cllr. Till said this would improve community engagement and that it would help resident fully understand what is discussed at meeting. The recording would be in MP3 format and available through the website. Clerk to keep archive. It was suggested that a better option would be to say a copy is available from the clerk. Cllr. Till proposed that the next meeting is recorded. Seconded by Cllr. Burkinshaw. All in favour. Further discussion a the next meeting was suggested.

10. To approve the document 'Councillors Induction Pack'.

As Cllr. Sheldon was absent, this was deferred to the next meeting

11. To hear progress on compiling a village risk assessment.

This was deferred to the next meeting.

12. To hear an update on progress on the identified key projects.

(i) Neighbourhood Plan. Cllr. Davies - A draft has gone out to all councillors and comments received – thanks. Patrick Jervis at LDC has been consulted and is helpful. Will continue development work and bring to next meeting.

(ii) War Memorial Fence and replacement. Cllr. Burkinshaw - Quotes received. Meeting with LDC Planning Officer being re arranged. Funds now available – priority project.

(iii) Cllr. Davies – briefing document is completed next step it to invite Lindsey Davies to advise.

(iv) Cllr. Burkinshaw - Playdales design as been circulated. To help ‘protect’ the Leofric Close open area it was suggested that this is called an orchard. Question over the hedge and weed ingress. Perennial will cut the hedge and top off. Weeds responsibility of neighbours on the east side. It was noted that someone is using part of the open space to grow vegetables. No permission has been given. Discussion around whether part should be offered for sale for this purpose. The meeting would not approve any sale of village open spaces.

Proposed by Cllr. Davies and seconded by Cllr. Crawley that a letter is sent to the resident to tell them not to use the land as it is parish owned. All in favour. Clerk to write.

Action: Clerk.

The clerk said he is still trying to get a quote to fell the tree identified as diseased.

13. To consider any village hall maintenance issues (i) building condition survey (ii) acoustics in the main hall.

(i) Cllr. Burkinshaw – met with Julie Bamber. There is an issue with the wrong booking form being on the website and the diary is not easily found – clerk to investigate.

Action: Clerk.

Bookings are all pre-payment and BACS details are on the booking form. Fund raising is taking place to get a new water heater. Windows to be replaced – contact with snooker club will be made. Discussion took place around extraneous parking on the car park. It was suggested that a charge is made, further discussion required at next meeting. Comment was made that the cleaning company were struggling to gain access at times as the door code keeps changing.

14. To hear an update on registering the cricket ground as Assets of Community Value.

No progress.

15. To consider the potential award and allocation of Section 106 funds.

This had been covered in item 12 ii above.

16. To consider Councillor reports – for information only.

Cllr. Browne – flood report will be signed off soon. Cllr. Burkinshaw – meeting to discuss neighbourhood Plans soon.

The meeting closed at 9.55pm.

Signed (Chair) Date: 10th October 2024.