

KINGS BROMLEY PARISH COUNCIL

**DRAFT Minutes of the General Meeting held on
Thursday 8th August 2024 commencing at 7.30pm at Kings Bromley Village Hall.**

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. C. Davies (chair); N. Crawley; S. Browne; P. Till; J. Burkinshaw;
Mrs. Y. Sheldon.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Five members of the public were present.

Public Forum:

Comment was made about the lack of communication regarding local road works and the four way traffic lights in the village centre. After discussion the clerk was asked to contact SCC Highways and to copy in Cllr. Cox.

Action: Clerk.

The question was also asked as to why no written reports had been received from the District Councillors or police (there were reports of intruders at the old Garden Centre). Clerk to contact the police to ask for an update that includes all incidents within the parish boundary.

Action: Clerk.

1. **Apologies and approval of absence.**
Cllr. Mrs. B. Panayi.(holiday), County and Dist. Cllr R. Cox.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
Cllr. Burkinshaw on item 7 as he is working alongside contractors that install posts on the highway.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council Annual Meeting held on 11th July 2024 are a correct record.**
The minutes from the meeting above had been distributed previously. It was proposed and seconded that these minutes are signed as a true record. All were in favour. The chairman signed the minutes.
4. **Clerks Report.**
 - a) **To consider correspondence received (much of the below had been circulated previously to all Councillors)**
 1. Email from SCC regarding meeting with outreach footpath officers. Cllr. Davies and Burkinshaw will attend any proposed future meeting. Clerk to inform SCC.
Action: Clerk.
 2. Email from SPCA regarding rural speed limits. Cllr. Browne is attending a meeting on 21st September. Clerk to inform SPCA.
Action: Clerk.

3. Email from LDC regarding road name – road off Wood End Lane. After discussion it was felt that Bluebell Lane was most appropriate. Clerk to inform LDC.

Action: Clerk.

4. Email from resident regarding SID and its location. The chair has responded by formal letter / email to the resident via the clerk.

5. Letter from Co Op Bank regarding signatories. The clerk said that finally there are just three signatories to the account – Cllrs. Davies, Burkinshaw and Crawley.

6. Email from SCC regarding Community Strategy Teams meeting. Cllr. Davies will attend on 20th August at 6.30pm. Clerk to inform SCC.

Action: Clerk.

b) Finance.

i) Financial Statement. Current a/c £13,949.70 Reserve a/c £15,815.42 (Ring fenced £4,613.11).

ii) Payments Received. Bank interest £138.63

iii) To authorise payments.

1. Clerks net salary, income tax, expenses and postage costs - £684.12

2. Perennial Landscapes – grass cutting - £247.50 plus vat

3. Elan City – 2 SID devices - £4,178.98

4. SPCA – councillor training - £60 plus vat

5. G. Bancroft – 3 invoices for handyman work - £60, £130 and £200.

6. SPCA training – cheque to replace lost cheque issued in the last financial year (chq No 1398) - £36

All were in favour of paying the above invoices.

iv) NALC 2024 Model Financial Regulations. The clerk said that a ‘new’ set of the regulations have been received and that he and the chair will look through the documents and make proposals for adoption at a future meeting.

Actions: Cllr. Davies and Clerk.

5. To receive oral / written reports from County and District Councillors.

No councillors were present and no reports received.

6. To consider the latest HS2 information including Cemex / Tarmac quarry.

Cllr. Davies reported. Next meeting in November. Waiting to meet with other local parish councils. Cllr. Browne also to attend a meeting. A presentation to the public will be made following the meetings.

7. To receive reports on current highway issues including safety and CCTV.

Cllr. Till reported. One quote received for the posts – approx £2,700 plus licensing costs. Three more quotes will be obtained by the clerk.

Action: Clerk.

Still no quote from Amey. Two letters of authority from residents affected now received.

One other raising concerns. Cllr. Till has a ‘determination location’ report – this to be added to the minutes. (Appendix A – copy available from the clerk)

No further information on CCTV.

8. To receive reports on current footpath issues.

Covered under 4a i above.

9. To hear progress on compiling a village risk assessment.

LDC has sent a version they use. Proposal is that it covers risk management and flooding issues. Clerk to contact Hansons (or the company that has bought them out) to

ask about a bund that was built to protect the village from flooding and what other measures they are taking.

Action: Clerk.

10. To hear an update on progress on the identified key projects.

- (i) Neighbourhood Plan. Planning laws are changing quickly. Important to have NP to protect against unwanted development. Some work has been done. Help locally was offered but person involved has a vested interest. A consultation with LDC and parish residents is next. Chair has circulated a draft to councillors and asked for comments. Ideally this will be finalised and sent to LDC by October with a referendum to follow.
- (ii) War Memorial Fence and replacement. Also play equipment update. LDC has some outstanding Section 106 funds (Approx £18k) that are due to the parish. Need to identify areas where this can be used. Can fund benches, wetpour, disabled access etc but not new equipment. Quotes are required by 31st August. Cllr. Crawley will look into this. Playdale have been contacted again.

Action: Cllr. Crawley.

War Memorial fence. Clerk to invite Clare Saint (LDC Planning Officer), Cllrs. Cox, Marshall and Hawkins to attend and to find out if a planning application will be required.

Action: Clerk.

Clerk to contact Allan Howard to find out about the land ownership.

Action: Clerk.

- (iii) Community Engagement and Communications. 80% of the village organisations attended a recent meeting. All were positive. On 21st September the parish boundary walk will take place. Council to fund certificates and social media promotion at a cost of £160. All in favour. Clerk to look into insurance.

Action: Clerk.

- (iv) Maintenance Policy for parish owned areas including the play area. No further progress.

11. To consider any village hall maintenance issues (i) structural survey (ii) acoustics in the main hall.

- (i) Concern was expressed by council about the daily management of the village hall in particular bookings, insurance, invoicing and general feedback issues. It was felt that a better booking system is required. A suggestion was made that an administrator is appointed and paid. Clerk to invite Julie Bamber to the next meeting to discuss ideas and to contact the Diocese about insurance.

Action: Clerk.

It was stated that a 'building condition survey' is required not a structural survey. Questions were asked about some vehicles that are constantly parked on the car park. Clerk to ask Julie Bamber, Allan Howard and Charles Cole to see if permission has been given.

Action: Clerk.

- (ii) Cllr. Burkinshaw will look into this again.

Action: Cllr. Burkinshaw.

12. To hear an update on registering the cricket ground as Assets of Community Value.

The next meeting of the club is on 6th September.

13. To consider the potential award of Section 106 funds.

This had been covered in item 10 above.

14. To consider Councillor reports – for information only.

None.

Appendix A

Available from the clerk.

The meeting closed at 9.18pm.

Signed (Chair) Date: 17th September 2024.