

# KINGS BROMLEY PARISH COUNCIL

**DRAFT Minutes of the General Meeting held on  
Thursday 13th June 2024 commencing at 7.45pm at Kings Bromley Village Hall.**

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. C. Davies (chair); N. Crawley; S. Browne; P. Till; J. Burkinshaw.

**In attendance:** Mr. I. Colclough (Clerk).

**Public Session:** Six members of the public were present (including two police officers)

## **Public Forum:**

The chair invited the police to give their reports. Commander Green and Michelle Shaker spoke in detail about traffic issues, speedwatch and restarting neighbourhood watch. Many varied questions were asked and responded to. Improvements to local policing have been made and they expect to see further progress over the next twelve months. A set of speedwatch and speed camera statistics will be sent by email to the clerk. The chair thanked the officers for attending.

### **1. Apologies and approval of absence.**

Cllr. Mrs. Y. Sheldon.

County and Dist. Cllr. R. Cox; Dist Cllr. T. Marshall.

### **2. a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**

None made.

**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.

### **3. To resolve that the minutes of the Kings Bromley Parish Council Annual Meeting held on 9<sup>th</sup> May 2024 are a correct record.**

The minutes from the meeting above had been distributed previously. It was proposed and seconded that these minutes are signed as a true record. All were in favour. The chairman signed the minutes.

### **3a. This item was added subsequent to the agenda being published. Co Option of a Councillor.**

The chair said that one application had been received to fill the vacancy, this being from Ms. Bethany Panayi, who was at in the public area. She was asked several questions about why she wished to be a councillor then asked to leave the room. After brief discussion she was invited to return and was duly elected. All were in favour. The chair welcomed her and invited her to sit with the rest of the councillors. She then signed the Declaration of Acceptance of Office and was issued with a Declaration of Interest form to complete and return to the clerk. **Actions: Cllr. Panayi and Clerk.**

### **4. Clerks Report.**

**a) To consider correspondence received (much of the below had been circulated previously to all Councillors)**

1. Quote- G. Bancroft – to tidy up area at top of play field - £330.00. After discussion it was proposed that the clerk book a skip and that the quote is accepted

at £130 to include labour and grass seed. Clerk to inform Mr. Bancroft and to arrange for a skip. **Action: Clerk.**

2. Email from SCC regarding registering the link path from Leofric Close as a ROW. As the path crosses private land, there is no more that can be done and the item will be removed from future agenda.

3. Email from SCC regarding public footpath off Crawley Lane. The path is still impassable. Clerk to contact SCC again. **Action: Clerk.**

4. Letter from John Taylor School thanking the Council for its donation towards a prize.

5. Tree survey results – these had been previously circulated. After discussion it was decided to request that the one large tree identified as being diseased should be felled and replaced with a sapling. Clerk to arrange. **Action: Clerk.**

6. Email from Cllr. Sheldon indicating her wishes to be involved in the allocation of responsibilities. Item 6 below.

7. Email from LDC regarding the Settlement Sustainability Study. The chair said he would look at this and respond. **Action: Cllr. Davies.**

8. Co Op Bank – forms for signing. **Action: Clerk.**

**b) Finance.**

i) Financial Statement. Current a/c £19,413.98 Reserve a/c £15,676.79 (Ring fenced £3,713.11 with £900 CIL to be added).

ii) Payments Received. None.

iii) To authorise payments.

1. Clerks net salary, income tax, expenses and postage costs - £688.28

2. Perennial Landscapes – grass cutting - £247.50 plus vat

3. Ian Colclough – purchase of RBL flag - £24.98

4. G. Bancroft – handyman work - £160.00

5. LDC – bin emptying for the year - £956.08 plus vat

6. SPCA – annual subscription - £293.37

7. ACWArb - tree survey - £760.00

8. SPCA – training course for one - £30 plus vat

All were in favour of paying the above invoices.

iv) Tree survey 2024. This was covered under correspondence above.

v) Audit return - Signing of Annual Governance Statement. The chair checked the return before signing

vi) Audit return - Signing of the Accounting Statement. The chair checked the return before signing

Clerk to return the forms to Mazars. **Action: Clerk.**

**5. To receive oral / written reports from County and District Councillors.**

Neither councillors were present and no written reports received.

**6. To allocate Councillor responsibilities for the year 2024/5.**

The clerk went through the list. A draft updated document will be issued by the clerk in due course. **Action: Clerk.**

**7. To consider the latest HS2 information including Cemex / Tarmac quarry.**

Subsequent to the Tarmac presentation given to council it was decided to postpone this item until the same presentations have been made to Fradley and Alrewas PCs.

**8. To receive reports on current highway issues.**

Cllr. Till reported. He has sent the tender responses from two companies to all councillors for consideration. Having compared both it is his recommendation that the

tender from Elan City proves the best solution and is the cheapest at £3999 plus vat. This price stands until 31<sup>st</sup> July. He still awaits pricing from SCC's contractors for installing the two poles. It is estimated these will cost around £1250 each. Questions were asked over future maintenance of the devices. They come with a two year guarantee and the battery should last five years. There will be an on-going maintenance requirement and this needs to be accounted for in the councils future budgets. Residents local to the proposed locations for the devices still need to be written to. It was decided to delay a final decision until the July meeting when prices for the poles should be known. Cllr. Till to chase SCC. **Action: Cllr. Till.**

**9. To receive reports on current footpath issues.**

The clerk said he had written as requested to Broome Manor and Mrs. Baskerville Ltd but received no replies. The chair said he would contact Broome Manor Ltd again. Clerk to contact SCC regarding the gate on the show field again. **Actions: Cllr. Davies and Clerk.**

**10. To compile a village risk assessment.**

This item was deferred.

**11. To hear an update on progress on the identified key projects.**

(i) Neighbourhood Plan. A meeting has taken place with Mr. Neil Cox who had involvement in creating a plan for another nearby village. He has provide the council with some very informative documents. This will help when the sub group reconvenes in early July.

(ii) War Memorial fence replacement. Cllr. Till will contact Paul Harris regarding undertaking drawings. **Action: Cllr. Till.**

(iii) Community Engagement and Communications. This had been touched upon earlier (item 6) – no further updates.

(iv) Maintenance policy for parish owned areas including the play area. Cllr. Burkinshaw said that a company called Playdale had now sent through some draft drawings and a plan along with quotes which had been circulated. This is on-going. Discussion took place around the defective wetpour by the slide unit. Cllr. Till has spoken to the neighbour whose outbuilding is shedding water onto the surface. There is no likelihood that guttering will be installed so another solution is required. It was decided to ask the handyman to remove the surface below the outbuilding to allow the water to drain into the ground naturally. Clerk to meet him.

**Action: Clerk.**

The defective area will be tapped off. Cllr. Birknshaw will attend.

**Action: Cllr. Burkinshaw.**

**12. To hear a report following the Village Hall AGM.**

Cllr. Burkinshaw said that the AGM went well. He said that the water heater in the kitchen was defective and suggested simply purchasing two kettles instead of replacing it. This was agreed. He also suggested that a structural survey of the hall should be instigated. Item for next agenda.

**Action: Clerk.**

A copy of the lease was requested. Clerk to find out where it is located.

**Action: Clerk.**

**12. To make an application to register local buildings / land as Assets of Community Value.**

Cllr. Burkinshaw and the clerk have meet to complete the application form. Clerk to make the submission to LDC.

**Action: Clerk.**

The chair said he would make a similar application on behalf of the Cricket Club. Clerk to provide forms.

**Action: Clerk.**

**13. To consider Councillor reports – for information only.**

Cllr. Burkinshaw suggested that the council purchase a 'bleed kit' to be placed alongside the defibrillator at the village hall. This was thought a good idea. Cost is around £475.

This, along with the idea of installing CCTV in the village centre, to be added to the July agenda.

**Action: Clerk.**

The meeting closed at 10.15pm.

Signed ..... (Chair) Date: 11<sup>th</sup> July 2024.