

KINGS BROMLEY PARISH COUNCIL

Minutes of the General Meeting held on
Thursday 11th April 2024 commencing at 8.15pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. C. Cole (Chair); S. Browne; P. Till; J. Burkinshaw; C. Davies; N. Crawley.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Seven members of the public were present.

Public Forum:

A member of the public reported that the road surface in Crawley Lane is breaking up such that he feels the road ought to be closed. The clerk said he has reported it and will do so again.

Action: Clerk.

1. **Apologies and approval of absence.**
County and Dist. Cllr. R. Cox; Dist Cllr. T. Marshall.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
Cllr. Davies on item 9 iii as his partner is involved in website design.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 14th March 2024 are a correct record.**
The minutes from the meeting above had been distributed previously. It was proposed and seconded that these minutes are signed as a true record. All were in favour. The chairman signed the minutes.
4. **Clerks Report.**
 - a) **To consider correspondence received (much of the below had been circulated previously to all Councillors)**
 1. Email from resident concerning speed detection in the village. Cllr. Till had made a response to this email. Clerk to follow up.
Action: Clerk.
 2. Forms from SCC re Community Paths Application. Clerk to meet with Cllr. Burkinshaw to complete the forms.
Action: Clerk and Cllr. Burkinshaw.
 3. ACWarb re Quote for tree survey – see item 4b iv.
 4. Email from resident re Kings Bromley Jazz Club. After long discussion it was unanimously decided that supporting this one club would be unfair to the many others in the village. Clerk to inform the resident of the decision.
Action: Clerk.
 5. Email from resident re traffic in the village. Clerk to reply with standard response regarding the councils continuing efforts on this issue.
Action: Clerk.

6. Email from Cllr. Davies re a request from a parishioner regarding dog fouling. Discussion took place. It was suggested that stencilling is request from LDC although some were against this. Clerk to ask LDC if they still offer this service and to report to next meeting. A post on the website and social media was suggested. Clerk to draft and send to Cllr. Burkinshaw.

Action: Clerk.

7. Email from HS2 (Liz Davis) re National Grid impact on possible flooding issues. After much discussion around the reasons (blocked ditches and run off from fields possibly as a result of HS2 activity) it was decided that images should be gathered and the clerk will send them to Liz Davis along with a map showing the worst areas affected. Cllr. Browne said he has now been in touch with parishioner Mr. Boswell who will draft a policy in conjunction with him and bring it to the next meeting.

Action: All and clerk.

8. Verbal quote from the handyman to have all the windows at the village hall sealed around the edges with new silicon. Cost would be £200. Clerk to clarify exactly what work will be done and to enquire if the rear guttering can be attended to at the same time.

Action: Clerk.

9. Email from LDC – CIL payment of £900 – notification. It was agreed that this should be ring fenced for projects that have a community benefit. Clerk to check how the money can be spent and to inform councillors.

Action: Clerk.

10. Email from PCSO with latest crime report. The clerk read out the report.

b) Finance.

i) Financial Statement. Current a/c £11,865.66. Reserve a/c £15,676.79 (Ring fenced £3,713.11).

ii) Payments Received. None.

iii) To authorise payments.

1. Clerks net salary, income tax, expenses and postage costs - £689.35

2. Urban Vision Planning Consultants - £8,092 plus vat.

3. Ian Colclough – ink cartridge (purchase approved by chairman) - £17.95

4. KBVH room hire (Feb to Dec 23) - £165.00

All were in favour of paying the above invoice/s.

iv) Tree survey for 2024. The clerk said he has received a quote for this work from ACWarb for £760 plus vat. It was proposed by Cllr. Till and seconded by Cllr. Davies to instruct them to do the work. All in favour.

Action: Cllr. Clerk.

v) Councillor election / co option update. The clerk said that today was the deadline for application from at least 10 electors to force an election. He will chase LDC tomorrow and if no such request has been made then he will post the necessary notice of co option on the noticeboards.

Action: Clerk.

A question was asked regarding the post that will now be vacated when Cllr. Cole stands down after tonight's meeting. The clerk said that the whole process will need to be followed again. He asked Cllr. Cole to officially inform him of his resignation so that he can put the process in place.

Actions: Clerk and Cllr. Cole.

vi) End of year accounts summary. A copy of these accounts had been circulated previously. No questions were forthcoming.

5. **To receive oral / written reports from County and District Councillors.**
Neither councillors were present and no written reports received.
6. **To consider the latest HS2 information including Cemex quarry.**
Cllr. Cole had nothing further to report.
7. **To receive reports on current highway issues. SIDs and other speed indicator devices.**
Cllr. Till reported. He has drafted a specification and circulated it to the councillors. The clerk will add to it and present it, before being send to three prospective suppliers.
Actions: Cllr. Till and Clerk.
On 23rd April, Cllr. Till will attend a meeting with SCC to discuss possible locations for the devices.
8. **To receive reports on current footpath issues. Stile / gate on Show Field.**
Cllr. Davies said he had circulated an email regarding two gates on footpaths that had fallen into disrepair. One is on the link path from Broome Close to Kings Walk and the other on the north side of the show field. The clerk said he had informed SCC about these and was advised that these are the responsibility of the landowners. Clerk to ask SCC to contact them.
Action: Clerk.
9. **To hear an update on progress on the identified key projects for 2023/4.**
(i) Neighbourhood Plan. Cllr. Cole said that a draft skeletal document had now been produced but that there was still a lot of work to do. This cannot be done until a further grant is forthcoming. It is not known yet if grants will be made available. Cllr. Till said that the plan for Mavesyn Ridware was now available and that he knew the planning consultant that had compiled it for them.
(ii) War Memorial fence replacement. Cllr. Burkinshaw said that a meeting with G Scapes at the War Memorial did not materialise as they did not turn up. He will contact them again.
Action: Cllr. Burkinshaw.
(iii) Community Engagement and Communications. (CEC) Cllr. Davies reported. The working group thinks the biggest issue is communications within the parish. The group feels that this must be improved either by issuing paper, using IT, Social Media and noticeboards. They feel the exiting website is dated and needs improvement. A lot of work is involved. The group is keen to engage with all the village groups and encourage them to become involved and part of the community. The clerk added that any new website or social media outlet would, ideally, have multiple administrators so each can be owners of their own content.
Action: Working Group
(iv) Cllr. Burkinshaw said that a company called Playdale will be undertaking a survey of the play area on 22nd or 25th April at 10am. He is waiting on a resident that was keen to get involved. A question was asked about the wetpour surface that has lifted by the slide. The clerk said he is waiting on the handyman who has suggested a solution. Cllr. Burkinshaw said that he has been told that a fix is not possible. Clerk to speak to handyman. There is also an issue with the strip that was to be removed alongside the left hand wall. It seems that there is a membrane that is preventing the dig. Clerk to speak to handyman about just removing the old gravel and replacing it.
Action: Clerk.

- 10. To consider the village hall accounts and agreements.**
Cllr. Burkinshaw said that the AGM on 11th April was cancelled and will now be on 16th May. He, Cllrs. Browne and Crawley will attend. There now seems to be many maintenance issues affecting the hall.
Action: Cllrs. Burkinshaw, Browne and Crawley
- 11. To make an application to register local buildings / land as Assets of Community Value.**
Cllr. Burkinshaw and the clerk to meet to complete the application form.
Action: Cllr. Burkinshaw and Clerk.
Clerk to send the blank form to Cllr. Davies to complete for the Cricket Ground.
Action: Clerk.
- 12. To consider Councillor reports – for information only.**
The clerk thanked Cllr. Cole for his work as councillor and chairman and wished him well for the future. This was reiterated by all gathered in the room.

The meeting closed at 9.45pm.

Signed (Vice Chair) Date: 9th May 2024.