

KINGS BROMLEY PARISH COUNCIL

Minutes of the General Meeting held on

Tuesday 8th June 2023 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. C. Cole (Chairman); S. Browne; J. Burkinshaw (left meeting at 20.10):
N. Crawley; C. Davies.
County and District Cllr. R. Cox. Dist. Cllr. T. Marshall.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Four members of the public were present.

Forum. A member of the public raised his concerns about weed growth in the hedge that sides the grass area in Leofric Close. He asked if these could be removed. Clerk to contact contractor. **Action: Clerk.** He also mentioned a depression in the grass where an old tree had been removed and asked if this could be filled. A resident, whose access fronts the service road at the rear of the War Memorial updated the meeting on his understanding of ownership of the road. He had previously sent details and a plan which clearly shows that his property does not include the road but that there was no indication who is responsible for the road or anything about his access rights. He suggested that a call to National Grid is made. See under correspondence below.

Cllr. Burkinshaw stated that he must leave the meeting early and requested to make reports on several matters. The chairman agreed to this. He said that he attended the AGM of the Village Hall Committee. It was a successful meeting. They are making a small annual loss but bookings are now recovering. Hire rates will be reviewed next year. There has been some unexpected maintenance costs and a substantial amount was paid towards the cost of resurfacing the car park. No vote on the trustee situation has been taken yet as there are still some concerns over governance. A further AGM will be in September in future. There is a desire to link into the parishes website and this will be looked at. He added that parts of the car park resurfacing had already begun to show stress. Cllr. Crawley said he would look into it and possibly consult with the contractor. **Action: Cllr. Crawley.** Cllr. Burkinshaw added that the sound insulation in the hall would be done soon and that he felt the EVC points in the car park should be discussed again at a future meeting.

Cllr. Burkinshaw left the meeting at 20.10

1. **Apologies and approval of absence.**
Apologies had been received from Cllr. P. Till (holiday).
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
None made

b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council Annual Meeting held on 9th May 2023 are a correct record.**

The minutes from the meeting above had been distributed previously. It was proposed and seconded that these minutes are signed as a true record. All were in favour. The chairman signed the minutes.

4. Clerks Report.

a) To consider correspondence received.

(i) Braemar Arboriculture Ltd – Tree Inspection report. Item 4 b v below (ii) Letter from LDC regarding planning for fence at War Memorial. **Actions: Cllr. Burkinshaw and Clerk to provide drawings and make a new planning application.** (iii) Email from resident regarding footways and speedwatch. It was unclear if the service road off Yoxall Road is adopted by SCC or is an LDC road. Also mention was made of a section on Broome Close up to Bradbury Lane which had not been surfaced. Clerk to try to find out. **Action: Clerk**(iv) Email from SCC regarding costs to resurface footways. £125 psm for a reconstruction and £25 for a dressing. (v) Email from resident regarding ownership of service road at rear of War Memorial. Plans show that the road is not owned by the resident but it is unclear about access rights over the service road. There remains no indication as to who 'owns' the road. More investigation is required. (vi) Email regarding Annual Play Inspections – item below (vii) Email from Keir regarding HS2 P2 – pause in design. 2 year postponement on HS2 P2 (viii) Email from Cllr. Wetson – resignation from the Council. The clerk said that there is a process to be followed to fill the vacancy and he is awaiting guidance from LDC. (ix) Email from Cllr. Till – apologies for not attending this evenings meeting and offering his help on the various working groups and responsibilities. (x) Email from Sailing Club regarding the funding of a defibrillator. It was unclear if this was a request for a donation. After discussion it was felt that the defibrillator was for use by the club itself and that there are already two in the village. Clerk to email back. **Action: Clerk.**(xi) Email from local PCSO with report of crimes locally. (xii) Email from Carnell – agreeing to offer labour for small projects between 10th July and 20th September. Clerk to arrange work schedule and liaise over dates. **Action: Clerk.**

b) Finance.

- i) Financial Statement. Current a/c £8,624.72 Reserve a/c £20,544.43. (£10,685 transferred to the reserve account)
- ii) Payments Received. £9.59 and £44.13 interest.
- iii) To authorise payments.
 1. Clerks net salary, income tax, expenses and postage costs - £658.01
 2. Perennial Landscapes – grass cutting - £247.50 plus vat
 3. Support Staffordshire subscription £25. After discussion it was decided not to renew this subscription. The clerk destroyed the cheque.
 4. Ian Colclough – BKV children's poster prizes – Amazon vouchers – £180.

It was agreed that the above invoices are paid. All were in favour.

(v) Tree inspection report. The clerk went through the recommendations, which were minor works. It was agreed that these should go ahead at the rates in the schedule in would include work to cut back an overhanging tree at the rear of No. 17 Leofric Close. **Action: Clerk.**

(vi) Signing of the Annual Governance Statement (and Certificate of Exemption). The chairman signed the two forms.

(vii) Signing of Section 2 of the Audit Return – Accounting Statement. The chairman signed the form.

(viii) Signing of the Annual CIL return for LDC. This form had not been received.

- (ix) Annual Play Equipment Inspection. The clerk sought approval to use the inspector that had undertaken this work for the last several years. Cost is around £80. All in agreement. **Action: Clerk**
- (x) Election / Co Option of a Councillor. See correspondence above.

5. **To receive oral / written reports from County and District Councillors.**
Dist. Cllr. Marshall reported. Additional pedestrianisation in Lichfield has been completed for a trial period. Some objections. There is now a new 'pay on exit' car park. The Knife Angel sculpture will be coming to the city soon for a month.
County and District Cllr. Cox reported. Cemex has been granted approval to work 24 hours a day. Ironman is this weekend. The road gullies by the cross roads in the village centre have been cleaned out but there remains a problem with one on the A515 by the Almshouses. The flooding on the A513 near Archers will be investigated and a French Drain mat be installed.
The chairman thanked the Councillors for their reports.
6. **To consider the latest HS2 issues and receive reports from Councillors.**
Cllr. Cole reported. A site visit has been requested. There have been no more conversations with HS2 despite the announcement of a two year delay. This has left most local landowners in limbo. There are many loose ends and it is hoped more will be known soon. It was suggested that all affected parties could meet in one room.
7. **To receive reports on current highway and footpath issues.**
None reported other than those as minuted above.
8. **To look at setting up a working group to create a Neighbourhood Plan.**
This would be allocated under item 11 below.
9. **To consider the offer made by the Carnell Group to support the parish.**
The clerk said that Carnell has agreed to supply labour to undertake minor jobs around the village hall. It was suggested that he liaise with Allan Howard over such work. Operatives are available between 10th July and 30th September. **Action: Clerk**
10. **To progress the planning application at the War Memorial (to replace the fence).**
Cllr. Burkinshaw has supplied some drawings to the clerk who will liaise with him and make a further planning application in due course. **Action: Clerk and Cllr. Burkinshaw.**
11. **To allocate Councillors Responsibilities for 2023/4 (list circulated previously)**
The clerk and chairman went through the various roles and responsibilities. Clerk to update and make a final draft for approval at the next meeting. **Action: Clerk**
12. **To look at better ways to communicate with parishioners.**
It was suggested that a new working group is set up. This to be added to the list in item 11 above. **Action: Clerk**
13. **To consider Councillor reports – for information only.**
Cllr. Cole reminded the meeting that the village open gardens are on 24th and 25th June and that his garden will be open.

The meeting closed at 9.57pm.

Signed (Chairman) Date: 13th July 2023.