

# Extraordinary Meeting No. 4 (2022)

## Minutes and Actions

<b>Document number</b>	
<b>Meeting date</b>	Monday 28 <sup>th</sup> Nov. 2022
<b>Issue Date</b>	Dec 2022

Attendees		
Abdool Gafoor, (AG), HS2 Eagland, Janet, (JE) phil Cunningham, (PC) Allan Howard, Steve Browne, (AH) Noel Talbot, (NT) Janet Chamberlain, (JC) Anne Broome, (AB) Angela drakakis-smith, (AD) Trevor Johnson, (TJ) Antony Jones, (AJ) Sue Stokes, (SS) Gary Moreira, (GM), Chair, HS2	Key, Dominic, (DK) Peers, Richard, (RP), SCC Phillips, Sean, (SP) Gary Mallin, (GM2) Chris Waite, (CW), HS2 Simon Wallace, (SW) Richard Adam, (RA), HS2 Emma Palmer, (EP), HS2 Kalathingal, Henna, (HK) Joe Wilson, (JW), HS2 CLOWES, Janet, (JC) John Cornell, (JC2)	KIRKHAM, Hayley, (HK) Serevena, Roy, (RS) Lee Bowerman, (LB), DfT Jamie Kilgannon, (JK) Ffion Horton, (FH) Bryan Fletcher, (BF) Pete Turner, (PT) Nigel Spoons, (NS) Guy Chatburn, (GC) Antony Jones, (AJ)

### Purpose of meeting

This was an annual meeting of the HS2 Phase 2a Highways Subgroup to the Planning Forum which was widened to include parish, district and borough councils along the line of route. In consultation with the highway authorities along the line of route, the meeting for 2022 was set for Monday 28th November at 11:00am. This Annual Extraordinary meeting will be conducted virtually, using Microsoft Teams.

The annual meeting was established in accordance with the Department for Transport (the promoter's) response to the House of Commons Select Committee second special report, published in July 2018. The Promoter set out that on an annual basis a meeting of the Highways Subgroup would be widened to include district, borough and parish council representatives, with these authorities being able to suggest agenda items. These annual meetings are in addition to other engagement meetings with parishes and other bodies which are separately required under the Code of Construction Practice.

Item	Topic
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1.	<p><b><u>Introductions</u></b></p> <p>Gary Moreira, (GM), Senior Traffic Manager from HS2 introduced himself as the Chair and advised that each of the presenters would introduce themselves prior to their respective presentations. Attendees were asked to include their names and who they represent in the Teams Chat facility.</p>
2.	<p><b><u>Housekeeping and Terms of Reference</u></b></p> <p>Utilising the hands up function in MS Teams, questions can be input in the Chat facility while presentation is ongoing and can be addressed at the end of each segment. Microphone to be kept on mute while not speaking. Purpose of the meeting was outlined from the ToR. The Membership of attendees was defined and reiterated the fact that the meeting was an opportunity for common, route wide, matters for community engagement and not localised issues.</p>
3.	<p><b><u>Engagement Overview and Update</u></b></p> <p>Joe Wilson, Phase 2a Engagement Manager introduced himself and gave the following update: High-level Construction Activity for 2022 and 2023. Highlighting GI works completed, Utility diversions, Early Environmental Works, Early Civils Work by Keir and Advanced Civil Works contract.</p> <p>The ACW contract – outline of the contract and provisional dates where presented. DDP – Design Delivery Partner, contract yet to be appointed, due to be awarded next year.</p> <p>JW went through the Community Engagement events, forums and platforms namely:</p> <ul style="list-style-type: none"> <li>▪ <b>Quarterly community newsletter</b></li> <li>▪ <b>Monthly online 121 meetings</b> – 30 min appointments for people to find out more about the schemes or ask any questions they may have on a range of topics.</li> <li>▪ <b>HS2 'pop-up' stands at community events</b> – 5 events, circa 500 people in attendance so far, more to be scheduled in the summer.</li> <li>▪ <b>10 updated community information points</b> – information material can be obtained from numerous points across the local parishes and counties.</li> <li>▪ <b>Website information</b> – information sent out and can be gained on works in local areas including an interactive map.</li> <li>▪ <b>Webinars</b> – Focused presentations.</li> <li>▪ <b>November in-person 121</b> - meetings at 10 venues.</li> </ul> <p><b>Community and Business Funds (CEF&amp;BLEF)</b> – Pot of fund available, 8 projects awarded to date. This has been discussed with local parishes.</p> <p><u>Questions</u></p> <p><b>Action:</b> JC ask if a copy of the slides could be distributed.</p> <p><i>Question from Chat:</i> We are currently experiencing early civils works (National Grid Gas) but we know there are oil, water and gas pipes in other parts of the CA5 area - landowners have not yet received much information on this, when is this likely to be available? <i>Response.</i> There will be on going communication with the Landowners and/or their land Agents and HS2 and utility contractors.</p> <p><i>Question on Community fund:</i> 2 parish councils have raised concerns about planning applications and the timeframe for completion noting the environmental constraints such as water surveys that can only be completed at certain times of the year.</p>

*Response* - If you can forward any specifics of this question to JW then he will channel to the correct department for comment.

AD – GI have been completed, does this mean that route will change?

*Response*: This will not relate to a change in route. Data yet to be reported, but the information we obtain will help in the on-going design development of the railway construction.

*AJ – Question from Chat*: In light of the Chancellors Autumn Statement and in view of the fact that HS2 is currently 121% over budget and estimated to cost £155bn in total. What attempts if any are being made to maximise cost savings as the rest of the UK is attempting to do. I'm sure that HS2 are making no attempts at all to save money and are simply wallowing in taxpayer cash but I'm interested in their response.

**Action** - GM (Chair) advised that this question was outside the scope of the meeting.

*POST-MEETING NOTE*: General questions about HS2 should be directed to the 24/7 Helpline, see [www.hs2.org.uk/contact-us](http://www.hs2.org.uk/contact-us). **Closed**

AH – Outlined an situation a few weeks ago on the A515 Wood End Lane and the signage for the diversion and the conflicting information. He advised that Coordination between HS2 and the Local Authority needs to be undertaken to ensure this doesn't happen again.

*Response*: GM (Chair) advised that traffic management (TM) coordination and the process will be presented as part of the main body of the meeting.

4.

#### **Schedule 17 Lorry Routes Overview and Update**

Emma Palmer introduced herself and gave the following update:

- As an introduction she gave an overview of the Town Planning requirements under the Act. See presentation for more details.

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- The Schedule 17 process as outlined and key steps highlighted including the engagement aspect.
  - Progress to date of the specific schedule 17's were given.

#### **Questions**

JC – NG Gas for Chorlton: notice period was very short last year Dec / Jan. Can we get adequate

	<p>notice periods to deal with future works? EP advised that these should be presented at the appropriate TLGs with sufficient time to communicate to all stakeholders affected or who would need to make appropriate decisions.</p> <p><b>Action:</b> AD – Which are the Area 3 and 4 for SCC? Response from EP: These are in line with the sections in the ES, EP will share a Map to show how the areas are divided. <b>Closed</b></p> <p><b>Response from JW in Chat to the above Action:</b>  Community Area 1: Fradley to Colton  Community Area 2: Colwich to Yarlet  Community Area 3: Stone and Swynnerton  Community Area 4: Whitmore and Madeley  Community Area 5: South Cheshire/Crewe</p> <p>GC – Lorry Routes, do you survey the quality of the road, assess damages etc.  <i>Response:</i> GM (Chair) advised that this question should be covered in the latter part of the presentation.</p>
5.	<p><b><u>Traffic and Transport Management Overview and Update</u></b>  Abdool Gafoor introduced himself and gave the following update on Managing and Co-ordinating Works on Highway:</p> <ul style="list-style-type: none"> <li>▪ AG advised of the two questions received from Parishes relating to TM and coordination.</li> <li>▪ The Schematic for the TM Process was outlined at a High-level, RTMP – LTMP and Schedule 4.</li> <li>▪ The areas covered in the RTMP were displayed but not in detail.</li> <li>▪ TLG ToR were outlined as a key coordination forum. Advising of material that is displayed such as the LTMPs and schedule 4s.</li> <li>▪ Highlighted the numerous stakeholders involved and the opportunity for collaborative working.</li> <li>▪ Schedule 4 process was presented and the key steps highlighted relating to collaboration and coordination.</li> <li>▪ The Street Manager Database was presented.</li> <li>▪ Time Slice for LBC was presented to give an overview of the detail of work packages that need to be coordinated on a weekly bases with numerous participants.</li> <li>▪ Street Manager as a Tool and the development aspects of the GIS web map work being progressed.</li> </ul> <p><u>Questions</u></p> <p>AH – Repeated his question regarding the A515 and the diversion signage. Also highlighted the inadequacy of the coordination between the LA and NH.</p> <p><b>Action:</b> TJ – Working at night, will there be any traffic passing along the A51 at night? AG to double check the recent A34 diversion route and if the A51 was utilised.</p> <p>How long before the works are the LTMPs sent out?  <i>Response:</i> AG advised that they are a live document and sent to LA once drafted for comment.</p> <p>AD – How open are the TLG to include local parish councillors?  <i>Response from GM:</i> ToR for TLG are defined within the RTMP, these are technical groups and</p>

	<p>attended by Highway Authorities. Opportunities available through different engagement forums to discuss similar matters dependant on the scale of works as undertaken across the entire route.</p> <p>JE from Litchfield North advised to contact the local county councillor for the area who can pass on the information.</p>
<p>6.</p>	<p><b><u>Gary Moreira - Vehicle Monitoring</u></b></p> <p>Presented the question from local parish regarding vehicle movements and identifiers. See Slide for process and monitoring relating to:</p> <ul style="list-style-type: none"> <li>▪ VMS – Booking system</li> <li>▪ Driver briefings</li> <li>▪ Incident and investigation</li> <li>▪ Vehicle identifier</li> <li>▪ Future technology.</li> </ul> <p><u>Questions</u></p> <p>AH – advised of a specific incident on the A515, advised that the HS2 contractors should only display the ID when they are on HS2 business. Also, that the response he received would have been better if he went through the HS2 info desk.</p> <p><i>Response:</i> (GM) advised that the HS2 identifiers management is a manual process and the drivers are regularly advised to remove when not on HS2 business. The second point the response time from the Helpdesk are trying to be reduced via a new form process which will also identify any recurring issues.</p> <p>AH – asked if signs can be placed saying no HS2 traffic, advising that this was a commitment by HS2 for three villages.</p> <p><i>Response</i> from GM this is usual done by exception, if there is a specific mitigation requirement this will be addressed separately.</p> <p>NT – Can you explain what the VMS is.</p> <p><i>Response:</i> (GM) Vehicle Monitoring System (VMS) will only monitor larger vehicles not cars. The routing of worker trips is not monitored under the VMS system.</p> <p>NT – Are private vehicles forbidden from going where there are signs that say no HS2 traffic?</p> <p><i>Response:</i> (GM): No as the approved routes are only for vehicle over 7.5 tons.</p> <p>AD – Do all subcontractors have to observe these route restrictions?</p> <p><i>Response (GM):</i> these are HS2 requirements and apply across the board, as this goes down the supply chain this is a potential point of failure which is why it is constantly reiterated from HS2.</p>
<p>7.</p>	<p><b><u>Gary Moreira - Highway Repairs</u></b></p> <p>Relayed the question from the local parish outlining the roles and responsibilities of HS2, see slide</p>

for more details.



8.

**Gary Moreira - Road Safety Fund**

Process and interaction with LA presented, please see slides for more detail.



9.

**Chris Waite – Permanent Highway Works**

	<p>CW introduced himself and presented updates for the following work streams:</p> <ul style="list-style-type: none"> <li>▪ Woodend Lanes</li> <li>▪ M6 J15 / Hanchurch Interchange <ul style="list-style-type: none"> <li>○ Wood End Lane</li> <li>○ M6 J15 / Hanchurch Interchange</li> </ul> </li> <li>▪ Enabling Civils Works (Package 2)</li> </ul>
<p><b>10.</b></p>	<p><b><u>AOB</u></b> TJ:</p> <ol style="list-style-type: none"> <li>1. When was the 5.6 million RSF agreed with SCC? <b>Action:</b> GM to check the date. 05.08.21 letters went out to CC. <b>Closed</b></li> <li>2. How was this sum arrived at? <i>GM advised that the methodology was arrived at as a mechanics of the lorry routes.</i></li> <li>3. Was this after or before consultation with LA? GM advised that this was arranged through the DfT and HS2 are the administrators of the funding for the DfT.</li> </ol> <p><b>Action:</b> JC: advised of some of the consultation discussions previously had. Can you provide a list of scope that will be developed?</p> <p>TJ - asked for clarity on the word Enabling. GM advised that this is the earlier part of the works, generally enabling the main works to commence.</p> <p>GC – Are you aware of the M6 J15 design queries from the local parish councils and the impacts of the widening of the roundabout? CW advised that traffic modelling has been undertaken for the junction/roundabout and the proposed highway modifications are required to increase the capacity to accommodate HS2 traffic.</p> <p>AD – Who is in charge of the road repairs fund from the LA? RP from SCC advised who the correct point of contact should be.</p>
<p><b>11</b></p>	<p>GM thanked everyone for their participation and brought the meeting to a close.</p>