

KINGS BROMLEY PARISH COUNCIL

Minutes of the Annual Meeting held on Thursday 31st May 2022 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. A. Howard; (chairman); C. Cole; S. Browne; J. Bowman; J. Burkinshaw.

In attendance: Mr. I. Colclough (Clerk).

Public Session: Three members of the public were present at the meeting.

Forum. No members of the public wished to speak at this point.

1. **Election of Chairman and Completion of Declaration of Acceptance of Office.**
It was proposed and seconded that Cllr. Howard is elected as chairman for a further term. No other nominations were put forward. Cllr. Howard was duly elected. All in favour.
2. **Election of Vice Chairman and Completion of Declaration of Acceptance of Office.**
Cllr. Browne indicated his willingness to stand down. It was proposed and seconded that Cllr. Cole is elected as vice chairman. No other nominations were put forward. Cllr. Cole was duly elected. All in favour.
3. **All Councillors – Completion of Declaration of Acceptance of Office.**
All Councillors' present completed their declarations in the presence of the clerk.
4. **Apologies and approval of absence.**
Cllr. N. Crawley (holiday), Cllr. Mrs. G. Pitchford (work commitments), Dist. Cllrs. T. Marshall and R. Cross.
5. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
None made.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
6. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 14th April 2022 are a correct record.**
These had been distributed previously. It was proposed and seconded that the minutes are signed as a true record. All were in favour. The chairman signed the minutes.
7. **Clerks Report.**
 - a) **To consider correspondence received.**
 - i) SPCA news – several issues. Circulated by email.
 - ii) Map re invasive species – (AC). After discussion it was felt that the council could do little about this, as the problem lay on private land, other than to direct the complainant to LDC, The Canals and Rivers Trust and Natural England to see whether they could advise. Clerk to email back. **Action: Clerk.**

- iii) Letter from Cameron Homes regarding hedge fronting Lichfield Road (AC). Cameron Homes has indicated that the hedge is the responsibility of the frontagers. Clerk to write to them to ask that they maintain the hedge fronting the A515. **Action: Clerk.**
- iv) Email from LDC regarding CIL Payments (AC).
- v) Quote – Zurich Insurance. The clerk said that as the policy was due for renewal today, he has now agreed to take up a three year option with Zurich as the quote obtained from BHIB was excessive. (A previous email exchange with all Councillors had authorised this).
- vi) Quote BHIB Insurance. See above.
- vii) Letter Open Reach re telegraph pole on A515 near Manor Park junction. It was said that there was no surprise to BTs response. Clerk to inform Mr. O'Dea. **Action: Clerk.**
- viii) Quote for tree works. Total cost for all works identified in the March survey was £310. It was agreed to authorise the work. All in favour. Clerk to contact contractor. **Action: Clerk.**
- ix) Email re dog fouling on the Show Field. There was a long discussion on this subject. It was pointed out that the council had recently made a request to the Show Society to open up another gate but this was rejected. It was felt that this is not an issue for the council and that perhaps the Society should consider more signage. Clerk to draft a letter for the chairman to approve. **Action: Clerk.**

b) Finance.

- i) Financial Statement. Current a/c £22,793.98 Reserve a/c £3,305.71.
- ii) Payments Received. £17,247 precept.
- iii) To authorise payments.
 - 1. Clerks net salary, income tax, expenses and postage costs - £528.66
 - 2. Perennial Landscapes – grass cutting - £282.85 inc. vat.
 - 3. ICO subscription - £40.00
 - 4. LDC – bin emptying - £1004.52 inc. vat.
 - 5. Support Staffordshire subscription - £25.00
 - 6. Zurich Insurance - £574.96

It was agreed that the above invoices are paid. All were in favour.

- iv) Tree works quote. Covered under correspondence above.
- v) Review of Internal Audit. The clerk said that Tomkinson and Teal had raised no questions and had signed off their part of the audit.
- vi) Signing of the Annual Governance Statement. The clerk said that the audit forms had not been prepared yet and this item along with the two below were deferred until the next meeting.
- vii) Signing of section 2 of the audit return – Accounting Statement.
- viii) Signing of the annual CIL return for LDC.

8. To receive oral / written reports from County and District Councillors.

No County or District Cllrs present. There was discussion around the situation regarding the emptying of refuse bins around the parish. Clerk was asked to write to Dist. Cllr. Cox and to Ben Percival at LDC expressing the councils concerns and to find out when the problem may be resolved. **Action: Clerk.**

9. To consider the latest HS2 issues and receive reports from Councillors.

Cllr. Cole said that Shaw Lane is to be totally closed. The next regular meeting with HS2 is in early July. There was then a discussion on A38 diversions and the use of Watery

Lane as an unofficial diversion route. It is understood that the A38 will not now be closed when the tunnel under it is constructed.

10. To hear an update on the Queens Jubilee celebrations.

Buntings have been put up around the village and its centre. A marquee will be erected at the rear of the village hall ready for Thursday 2nd. Each of the village organisations is making their own arrangements and the working group liaison has been successful. £700 has been raised from 'the draw'. Discussion took place over where the beacon is to be located. It was felt that it would be too dangerous for it to be placed by the War Memorial. Julie Bamber has indicated certain rules as to where it must be positioned near the village hall. Lots of hard work has gone into the planning. The councillors congratulated all those involved.

11. To hear an update on the proposed installation of CCTV / Car charging points at the village hall.

Cllr. Burkinshaw said he has a meeting with Julie Bamber. The hub has 'gone missing'. No further updates on the EV charging points.

12. To receive reports on current highway and footpath issues. (i) Community Speed Watch signs (ii) Hedge fronting Lichfield Road (Cameron Homes site) (iii) Wall fronting Lichfield Road.

- (i) Signs erected. No invoice received yet.
- (ii) Covered under correspondence above.
- (iii) Work to 'make good' has been undertaken.

13. To receive an update from the Neighbourhood Plan working group.

The working group had met before tonight's parish council meeting. Cllr. Bowman asked about documents being placed on the website. The clerk indicated that they would be best stored in Google Drive. Clerk to set up. **Action: Clerk.**

14. To consider purchasing a second defibrillator.

Cllr. Burkinshaw said that this has now been located on the front wall of the public house. The councillors congratulated all those involved at the pub for raising the funds. Training in its use will be provided. Clerk to write to the landlord and the person who donated a large sum. **Action: Clerk.**

15. To consider Councillor reports – for information only.

Cllr. Howard said that the drain outside Forge House has now been cleared.

The meeting closed at 9.12pm.

Signed (Chairman) Date: 9th June 2022.