

KINGS BROMLEY PARISH COUNCIL

DRAFT Minutes of the Extraordinary Meeting held on
Wednesday 14th April 2021 commencing at 7.35pm.

Due to the continuing Coronavirus pandemic this meeting was held remotely using Internet based software.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. A. Howard (chairman); C. Cole; N. Crawley; S. Browne; J. Burkinshaw.
In attendance: Mr. I. Colclough (Clerk).

Public Session: Two members of the public were present at the 'remote' meeting.

Forum. The chairman welcomed prospective Councillor John Bowman to the meeting and informed him that members of the public are welcome to speak in the first 5 minutes of the meeting or they may, at his discretion, join in as a an agenda item arises. No members of the public wished to speak at this point.

1. **Apologies and approval of absence.**
Mrs. G. Pitchford (work commitments)
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
Cllr. Browne on item 6 – HS2.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council Remote Extraordinary Meeting held on 10th March 2021 are a correct record.**
These had been distributed previously. It was proposed and seconded that the minutes are signed as a true record. All were in favour. The chairman signed the minutes and will return them by post to the Clerk. **Action: Cllr. Howard.**
4. **Clerks Report.**
 - a) **To consider correspondence received.**
 - i) SPCA news – several issues. Placed in circulation file.
 - ii) Village organisations – several reports.
 - iii) CPRE – membership card
 - iv) Email from John Bowman – application to join the parish council.
 - v) Letter from Harlequin – pre-planning application consultation – installation of telecoms apparatus near Wood End Lane.
 - vi) Email from LDC – increase in rates for bin emptying.
 - vii) Letter from Roy Beech Contractors – quote for car park resurfacing.
 - viii) Letter from Kings Bromley United Charities regarding nominating a trustee. Mr. O’Dea is due to stand down through rotation but is willing to be re nominated. After short discussion it was proposed and seconded that his name is put forward. All in favour. Clerk to contact secretary. **Action: Clerk.**
 - ix) Email from Mr. Harrison regarding a large tree overhanging his garden and a request to have it felled. After discussion a vote was taken, four were in favour with one abstention. It was decided to have the tree felled provide that Mr. Harrison plants 2 trees as he had offered. Clerk to contact Lichfield Tree works to add this to their list of work. **Action: Clerk.** The clerk continued by

stating that he has worked out, from the tree survey, the work that is recommended on the parish trees. This amounts to around £630 plus vat but excludes work to remove ivy from most of the trees. With the decision to fell the tree outside Mr. Harrison's home the total will be around £1,000 plus vat. It was agreed that the clerk could instruct the tree surgeon to undertake the work. **Action: Clerk.**

b) Finance.

- i) Financial Statement. Current a/c £11,179.71. Reserve a/c £9,269.60. Un-cleared cheques - £2,796. This is made up mainly of a refund of grant to Groundworks.
- ii) Payments Received. None. There may be a small amount of interest.
- iii) To authorise payments.
 1. Clerks net salary, income tax, expenses and postage costs - £495.30
 2. Ian Colclough – purchase of sanitiser units - £26.34 inc. vat
 3. Ian Colclough – purchase of sanitiser dispensers - £18.77 inc. vat
 4. Ian Colclough – purchase of 2 car park signs - £43.56
 5. Allan Howard – one month's subscription to 'Zoom' software - £14.39.
 6. G. Bancroft – handyman work - £120.00
 7. G. Bancroft – materials - £54.99 plus vat
 8. Lichfield Tree Works – survey - £400 plus vat

Cheques had been issued for signing in advance of the meeting to Cllrs. Howard and Burkinshaw. These will be returned by post to the clerk. It was agreed that the above invoices are paid and this action was acceptable. All were in favour.

iv) End of financial year account summary and audit. This information had been circulated previously. No questions were raised and it was agreed that the figures as presented were an accurate records of the council financial business over the last 12 months. After outstanding cheques clear, there is a healthy total balance in the accounts of £17,653.31. The clerk stated that for the year 2020/21 the council will not be required to have an external audit. All audit information will be prepared as per usual and placed on the website.

c) To fill the vacancy on the council – co-option of Councillor.

The clerk said one expression of interest had been received from John Bowman and circulated to all. The chairman asked if anyone had any questions for Mr. Bowman. He was asked what he thought he could bring to the council through being a Councillor. He replied that he wishes to see the parish become a vibrant living community and will do all he can to promote that. No other questions were forthcoming. The clerk asked Mr. Bowman to sign the Acceptance of Office form which he duly did. This will be returned to the clerk. Mr. Bowman will also complete the Declarations of Interest forms and return these to LDC. Once done he will be enrolled as a Councillor ready for the May meeting.

d) To adopt two new policies and one existing policy – Equalities Policy and Safeguarding Policy (circulated previously), Financial Regulations (circulated previously).

All were in favour of adopting the 3 documents.

5. To receive oral / written reports from County and District Councillors.

No County or District Councillors were present and no written reports received.

6. **To consider the latest HS2 issues and receive reports from Councillors.**
Cllr. Cole reported that a new Compulsory Purchase Order had been made unexpectedly on a local property which caused the owners great distress. They then received a further letter saying that a mistake had been made. Cllr. Browne said he would like this raised directly with HS2 at the next quarterly meeting. This was agreed. On 29th April there will be a meeting with National Grid regarding the pylons. There has been no response from LDC regarding queries over notification of out of hours working which is extremely disappointing. Other local parishes have asked to be involved in meetings with HS2 – this was agreed.
7. **To receive an update on the proposed Cemex quarry south of the A513.**
A revised application has been made which indicates that Cemex wish to turn their lorries out of the site and along the A513 into Kings Bromley. This is a major concern. There is to be a ‘Zoom’ meeting with Alrewas Parish Council on 15th April and Cllr. Howard will attend. A decision of the application is not expected now until June.
8. **To receive reports on current highway and footpath issues.**
Cllr. Burkinshaw reported that he felt there had been a significant increase in traffic using the A513. No known A38 diversions were in place, however, the road is closed when there is an accident.
He asked if there were any village walk leaflets. These were available in the local public house and church but since lockdown these have been closed. The chairman undertook to find a copy and have it placed on the website, Co-Op and public house. **Action: Cllr. Howard.** The turn restriction sign at Wood End Lane remains lying in the verge. The ironwork outside 16 Alrewas Road continues to rattle and the ironwork left on the verge outside The Vicarage is still there. Clerk to report all these to SCC again. **Action: Clerk.** The chairman said he wished to undertake another vehicle turning count at the village centre in about 2 weeks’ time – this was agreed.
9. **To consider purchasing more waste bins.**
Comment was made that the bins around the village are getting full very quickly. The bin from outside the school has gone missing. Clerk to arrange to get it replaced via LDC and to see what the additional charges would be for a more frequent emptying. **Action: Clerk.** Discussion took place around moving a dog waste bin and creating a kissing gate access to the show field further down Crawley Lane. Clerk to write to the Show Society to see what their thoughts are. **Action: Clerk.**
10. **To receive updates from Councillors / Clerk on the following issues raised at the last meeting – Local Lottery update, Car Park surfacing, Flag Pole, Grant Applications, re-siting of dog waste bin.**
Local lottery – contact has been made with Kings Bromley United Charities who are reluctant due to the expected extra workload. Whoever takes the funding needs to be a constituted local charity. Further investigations will be made. **Action: All.** Car park – Westcote have provided the lowest quote. Julie Bamber has been asked if the Village Hall Committee will contribute 50% - this was agreed. The clerk reminded Councillors that monies were not allocated to this project when a preview of projects was identified earlier in the year. Grants – application can now be made. Clerk has obtained a copy of the last Groundworks application and passed this to Cllr. Burkinshaw. Flag pole – LDC are of the opinion that placing the pole near the War Memorial will result in a cluttered street scene. It was suggested that it be positioned near the jubilee seat. Further investigation is required. **Action: Cllr. Burkinshaw.** Dog bin – several locations were suggested. Cllr. Howard will speak to landowner. **Action: Cllr. Howard.**
11. **To receive an update from the Neighbourhood Plan working group.**

Chairman to determine from Julie Bamber as to when the village hall will open. He will then organise a working group meeting and look at a presentation in the hall to the community. **Action: Cllr. Howard.**

12. **To consider entering the 2021 Best Kept Village 'Showcase Competition'.**
Cllr. Howard said he was willing to organise this. All were in favour of entering. Clerk to ask for entry forms. **Action: Clerk.**
13. **To consider options in relation to the vandalism of sanitiser units at the play area.**
It was suggested that the local PCSO is asked to visit the school and talk about vandalism. Cllr. Pitchford will be asked to ask if the PCSO can come along. The units as supplied by Cllr. Pitchford at her own cost were also damaged. It was suggested that she is reimbursed. All in favour. comment was made that perhaps CCTV is installed at the hall. It was pointed out that there is no Wi-Fi. Chairman to speak to Julie Bamber about the possibility of getting a network installed. This would also benefit hirers of the hall in future. **Action: Cllr. Howard.**
14. **To consider Councillor reports – for information only.**
None made.

The meeting closed at 9.15pm.

Signed (Chairman) Date 13th May 2021.