

KINGS BROMLEY PARISH COUNCIL

Minutes of the Extraordinary Meeting held on
Wednesday 13th May 2020 commencing at 7.35pm.

Due to the Coronavirus outbreak and Countrywide ‘lockdown’ this meeting was held remotely using Internet based software.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. A. Howard (chairman); C. Cole; N. Crawley; S. Browne; J. Burkinshaw; Mrs. J. Higgins. Dist. Cllr. R. Cox.

In attendance: Mr. I. Colclough (Clerk). Due to broadband problems the clerk was only able to join the meeting at times. Others were unable to hear or see him. As a result the meeting was recorded and these minutes compiled by the clerk, from that recording at a later date.

Public Session: One member of the public was present in the ‘remote’ meeting.

Forum. No members of the public wished to speak at this point.

1. **Apologies and approval of absence.**
None.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
Cllr. Browne on item 6.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council Remote General Meeting held on 15th April 2020 are a correct record.**
These had been distributed previously. Several amendments were requested. Item 3. Cllr. Higgins commented that many items from the March agenda were not carried forward to this agenda. She was assured that they would be included at a future meeting. Item 4biv. Cllr. Browne said he did not think it appropriate for the Clerks salary to be discussed at an open internet meeting. It was pointed out that the item on this evening’s agenda is about the nationally negotiated annual pay increase not an incremental increase based on years of employment. Item 9. Cllr. Higgins said that she had taken on the role of ‘phone call volunteer’ and that 55 were on the list of vulnerable people not 35 as in the minutes. Item 10. Cllr. Higgins said she had not made the meeting aware of a new website for those suffering isolation. With these amendments made, it was proposed and seconded that the minutes are signed as a true record. All were in favour. The chairman signed the minutes and will return them by post to the Clerk. **Action: Cllr. Howard.**
4. **Clerks Report.** The clerk was unable to make his report, however the information below was taken from the agenda with notes added by the clerk subsequently (shown in *italics*)
 - a) **To consider correspondence received.**
 - i) SPCA news – several issues. Placed in circulation file.
 - ii) Email from Locality – welcome as a new member.

iii) Saaa – chairman’s communication regarding audit dates. *Deadlines have been extended but the Clerk is on track to make a submission in the normal timescale.*

b) Finance.

- i) Financial Statement. Current a/c £20,678.50. Reserve a/c £9,269.60.
- ii) Payments Received. Precept £16,410.00. CIL £374.98. (Land to the South of Stonewood Manor, Kings Bromley)
- iii) To authorise payments. 1. Clerks net salary, income tax, expenses and postage costs £585.59 .2. ICO – Data protection fee £40.00 .3. Zurich Council Insurance £529.18 .4. Perennial Landscapes – grass cutting April £271.72 inc. vat .5. Eric Roy – website development £150.00. *Cheques had already been written and signed prior to the meeting commencing. These had been returned by post to the clerk.*

It was proposed and seconded that the above invoices are paid and this action was acceptable. All were in favour.

- iv) Clerks salary 2020/21. *An offer has been made but not accepted at the time of this meeting.*
- v) Confirmation that the chairman will remain in post until May 2021. This was agreed.
- vi) Review of internal audit undertaken by Tomkinson and Teal. *The internal auditor had no comments to make.*
- vii) Signing of Annual Governance Statement. *The chairman had signed the paper and returned it to the clerk. All were in favour of this action.*
- viii) Signing of section 2 of the audit return – Accounting Statement. *The chairman had signed the paper and returned it to the clerk. All were in favour of this action.*

5. To receive oral / written reports from County and District Councillors.

Dist. Cllr. Cox said that over 500 food parcels had been distributed. Regarding the planning application for 57 homes off Alrewas Road, he has been pushing the developer for more information and will continue to apply pressure. A question was asked about homeless people during the pandemic. As far as he is aware all homeless persons in the District are being accommodated. Thanks were expressed to LDC for this. No further information is available on the proposed development off Lichfield Road.

6. To consider the latest HS2 issues and receive reports from Councillors.

Cllr. Cole said that not too much was going on at the moment. The only thing to report was that Cappers Lane was to be closed for one day. To get construction workers back into work Phase 1 construction has been given the go ahead. Phase 2 is still to go through parliament.

7. To consider future grant applications.

Cllr. Crawley has written a specification for having the village hall car park resurfaced and sent it out to several contractors. In the meantime Cllr. Burkinshaw indicated that he can get the many potholes filled subject to obtaining the materials. He then asked why future grants should be aimed at more village hall work. This led to a discussion around the future of Manor Park quarry. The chairman indicated that Hansons were looking to sell off the lakes at Manor Park. He and Cllr. Cole have joined a remote meeting to discuss this along with Matt Griffin from SCC. Much is still undecided. Cllrs. Browne, Crawley and Burkinshaw asked to be included in future meetings. Discussion then took place around the obligations placed on Hansons and their meeting with the original

planning approval from SCC. Some decisions may be dependent upon HS2. It was decided to keep a watching brief.

At this point the software timed out and the meeting was paused before recommencing after a short delay.

A discussion then took place around other projects that could be put forward for possible grant funding including the provision of a pedestrian crossing and purchase of land off Manor Park. Dist. Cllr. Cox intimated that future CIL monies could be used for infrastructure projects and that if the neighbourhood plan was accepted then 25% of the levy would come to the parish council. Comment was made that drivers were running the temporary traffic lights at the A515 / A513 junction at night time when they were showing red. Cllr. Higgins felt that the village ought to be consulted over where future grant monies are allocated. Grants will only be given if a project is identified. A list of options was suggested. This could be included as part of the neighbourhood plan questionnaire. Options by email to chairman. **Action: All Cllrs.** A request was made that the chairman forwards all information regarding the Manor Park quarry to the rest of the Council. **Action: Cllr. Howard.** It was thought that all the council ought to be involved and an agenda item created at the next meeting. Clerk to arrange. **Action: Clerk.** Chairman to ask for a copy of the original restoration plan from SCC. **Action: Cllr. Howard.** Grants are available towards legal costs. Cllr. Burkinshaw will make an application. This was agreed. **Action: Cllr. Burkinshaw.**

8. To receive a report from the Neighbourhood Plan working group.

An application for a grant to Localities has been made. They have asked if the plan can be done without professional help. They also require more details on costs of production of the final document. An estimate for a 50 page document has been requested from a local publisher. Professional help is not required as there is sufficient knowledge within the parish council.

9. To receive reports on current highway issues. i) Weight restriction.

The weight restriction will be made permanent but lockdown is delaying this. SCC says that extra signage on A50 and A38 was rejected. They will try again next year. Discussion took place on the improvements to Wood End Lane. However phase 2 has not yet got full Parliamentary approval.

10. To receive reports on any public footpath or highway footway issues.

Some traffic signs have been turned around. This is to do with the temporary diversions off the A38. Traffic lights were installed at the junction of the A515 / 513. Comment was made that the council were not given notice of the work but it was pointed out that it was included somewhere in the last circular from Highways England. There are also temporary traffic lights at Wood End Lane. A local resident complained to the police about excessive early morning lorry speeds. This improved the situation for which he was grateful. Highways England is not informing the council when restrictions are going to be put in place. Information is placed on Facebook and shared. The council needs to have the information directly from Highways England. Cllr. Cole offered to contact them to ensure the council is kept informed in future. **Action: Cllr. Cole.** There is a dilapidated footpath bridge on the path from the village to Alrewas by the River Trent. *The clerk has reported this to SCC.* NFU has provided guidance to farmers on how they can and cannot close paths. If any complaints are received then pass them to the clerk for action. **Action: All Cllrs.**

- 11. To receive updates from Councillors / Clerk on the following issued raised at the last meetings – locked kissing gates, bonfire off Crawley Lane.**
Issue of locked gates has been rectified. Bonfire has been relocated and extra gates put in place. However the fire continues to burn. Clerk has reported this to LDC and was asked to do the same again. **Action: Clerk.**

- 12. Update on actions undertaken with regards to the Coronavirus outbreak.**
Scheme is working well and no new people are applying. It may be worth asking, at the end of the month, if some people still require assistance. Group organisers have been asked to reconsider those in their group to see if they still do require help. It may be necessary to send them a letter to ask. Co Op is operating a 'one in one out' system and older people may not be able to stand too long outside. Only elderly that have specifically been told to stay at home must do so. BBC news (11th May) appeared to indicate that all over 70's should stay at home other than to take exercise.

- 13. To consider Councillor reports – for information only.**
None.

The meeting closed at 9.18pm

Signed (Chairman) Date 10th June 2020.