

# KINGS BROMLEY PARISH COUNCIL

Minutes of the General Meeting held on

Wednesday 11<sup>th</sup> March 2020 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (chairman); C. Cole; N. Crawley; S. Browne; J. Burkinshaw; Mrs. G. Pitchford; Mrs. J. Higgins.

**In attendance:** Mr. I. Colclough (Clerk).

**Public Session:** One member of the public was present.

**Forum.** No members of the public wished to speak at this point.

1. **Apologies and approval of absence.**  
County and all District Councillors.
2. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**  
Cllr. Browne on item 6.  
**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.
3. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 12<sup>th</sup> February 2020 are a correct record.**  
These had been distributed previously. One amendment to item 6 had been highlighted prior to the meeting and the minutes had been revised accordingly. The clerk read out the revised minutes. With this revision, it was proposed and seconded that the minutes are signed as a true record. All were in favour.
4. **Clerks Report.**
  - a) **To consider correspondence received.**
    - i) SPCA news – several issues. Placed in circulation file.
    - ii) Images from Julie Bamber showing Village Hall accounts. A hard copy was now available – see below.
    - iii) Email from SCC highways – issue report. Clerk to place reported items on website. **Action: Clerk.**
    - iv) Letter from Cemex re proposed sand and gravel extraction (distributed previously). Discussion took place over this in item 6 below.
    - v) Flier - funding consultations for councils (placed in circulation file).
    - vi) Email re Best Kept Village children's poster competition. Passed to Cllr. Browne who will check with the school that they will be entering. **Action: Cllr. Browne.** Clerk to check when website for entries will be open. **Action: Clerk.**
    - vii) Letter from Co Op bank re signatories. Clerk to complete forms and increase number to 4 signatories. **Action: Clerk.**
    - viii) Hard copy of Village Hall accounts for year ending 31<sup>st</sup> May 2018. It was asked if these were the latest accounts. The clerk said he had been informed that they were. Clerk to check again with Julie Bamber. **Action: Clerk.**
  - b) **Finance.**
    - i) Financial Statement. Current a/c £6,883.78 (£4,604.97 after this month's cheques clear). Reserve a/c £9,252.70.

Initial:

- ii) Payments Received. None.
- iii) To authorise payments. a) Clerks Salary, expenses and income tax – total £565.05 b) Perennial Landscapes – levelling of ground - £3,180.00 inc. vat c) SPCA annual subscription - £306.00 d) Kevin Price – milestone paint - £253.04 e) Kevin Price – brushes - £28.20 f) M Annand – replacement cheque – brickwork - £460.00 g) Wicksteed – new swing inc. fitting - £431.52 inc. vat h) Support Staffordshire – subscription - £20.00.

It was proposed and seconded that the above invoices are paid. All were in favour.

- iv) Clerks salary and expenses 2020/21. Still no information available on the salary increase at this time. The clerk intimated that the cost allocated to printing and stationery purchases has remained at 20p per copy for several years and that this covered paper, envelopes, printer ink etc. He said an increase to 21p would put approx. an extra £17 pa on the printing costs. This increase was agreed. All in favour.
- v) Website accessibility. The clerk said he is working alongside the webmaster on this issue.
- vi) Replacement cheques. A cheque to M. Annand had been returned by the bank as only one person had signed. A replacement was issued but a signatory Cllr. was on holiday so a third cheque was written. Mr Annand is now in receipt of this.

**5. To receive oral / written reports from County and District Councillors.**

No Cllrs. were present and no written report received. See planning minutes for report on the proposed new homes off Alrewas Road,

**6. To consider the latest HS2 issues and receive reports from Councillors.**

A visit to the Cappers Lane site offices of HS2 had taken place. This was useful. It gave an opportunity to talk about possible future traffic issues. HS2 seemed unaware of the Cemex proposal to quarry near Alrewas for phase 1. The chairman said he had taken this up with the Minerals Officer at SCC and that a planning application will be available in the next few weeks. It is important that the application meets any environmental restrictions. Cemex held a presentation at Alrewas village hall but not much new information was forthcoming. The mineral plan is reviewed every 5 years. The proposal is not within Kings Bromley parish. A further meeting with HS2 is planned for mid-April. Cllr. Cole has contacted other parishes affected and is trying to organise a collective meeting. They hope to meet by the end of this month.

**7. To receive an update on setting up a local lottery.**

Cllr. Crawley spoke to Support Staffordshire and was told that a Parish Council cannot administer the lottery. It was suggested that the council needs to register as a Parish Council Associate. After discussion it was decided to subscribe to Support Staffordshire for £25 pa. All were in favour. Clerk to complete the necessary forms and send to them.  
**Action: Clerk.**

**8. To consider future grant applications.**

An email from HS2 had arrived today and had been distributed to all. Further monies are available. Clerk to contact Groundworks to seek further information. **Action: Clerk.** It was felt that the village hall car park needs to be totally resurfaced and an estimate of cost would approach £30k. Cllr. Burkinshaw said that a land parcel off Manor Road had come on the market for circa £10k and suggested that it could be purchased by the council as either an allotment or use as an open space. It is due to be auctioned but if

the council enforce a 'community right to buy' this will stall the proposal while funds are raised. All were in favour of this. Cllr. Burkinshaw to pass paperwork to clerk to investigate and act. **Actions: Cllr. Burkinshaw and Clerk.** The chairman added that the village noticeboards require attention and he knew someone that could attend to this.

9. **To receive a report from the Neighbourhood Plan Working Group.**  
The chairman said that a website used to apply for grants was still not operative. A questionnaire has been devised and will be produced professionally before being distributed to every household. It is estimated that the total cost including printing, meetings and other items should not exceed £4k. The consultation with residents will be the most time consuming element. Clerk to monitor when website is available. **Action: Clerk.**
10. **To receive a report from the Village Hall Working Group.**  
The group has not met. It was agreed to meet on 13<sup>th</sup> March at 3pm at the chairman's home.
11. **To receive reports on current highway issues. (i) Weight Restriction.** The chairman said that the Yoxall representative of YTAG had intimated that he wanted to be less involved. This had been mistranslated and was published as 'standing down'. It is understood he was less than impressed with Yoxall Parish Council's approach to the traffic issues. Another monitoring day is required. SCC has indicated that the temporary order will become permanent and this should include signage on the A50 and A38. A new contact at Highways England is in place so further information on diversions should come through.
12. **To receive reports on any public footpath or highway footway issues.**  
A location plan of the obstructed route is now with the clerk who will write to the landowner. **Action: Clerk.** The chairman said that 3 of the 4 milestones had now been repainted.
13. **To receive a report on the progress towards this year's Best Kept Village competition.**  
A website that will take entries is not yet available. Clerk to chase. **Action: Clerk.** Information of the children's poster competition has been sent to the school. Cllr. Browne / Pitchford will check they have received it. **Action: Cllr. Browne / Pitchford.** Posters are required by 1<sup>st</sup> May and will be on display at either the village hall or Co Op.
14. **To receive updates from Councillors / Clerk on the following issues raised at the last meeting – re-glazing of the BT Box, repairs to the village hall car park, bonfire off Crawley Lane.**  
Cllr. Higgins said that she had information from a previous councillor. There was some discussion over the requirements for the glazing and if the identified packages will fit the box. Clerk to contact suppliers to check and place an order. Cost is around £450. The fitting will be undertaken by a local volunteer. **Action: Clerk.** Car park repairs are in hand and should be done on Saturday 21<sup>st</sup> March. The clerk now has a map showing the location of the fire and will write to the landowner. **Action: Clerk.**
15. **To consider Councillor reports – for information only.**  
A tap in the gent's toilet at the village hall had stuck open and flooded the floor. The clerk was on hand and informed Julie Bamber. She was unable to help so Cllr. Crawley was contacted and he spoke to RJK who said they would attend next day. It was highlighted that the Village Hall Committee ought to have a list of emergency contacts.

This will be raised by the working group. **Action: Village Hall Working Group.** RJK will meet to go over snags shortly. Once any issues have been corrected then the retention money will be released.

The meeting closed at 9.05pm

Signed ..... (Chairman) Date 15<sup>th</sup> April 2020.