

# KINGS BROMLEY PARISH COUNCIL

Minutes of the meeting held on  
Wednesday, 12<sup>th</sup> October, 2011 at Kings Bromley Village Hall

**Present:** Cllr G C Seddon (Chair); Cllr S R Browne; Cllr Mrs M K Gair; Cllr Holland;  
Cllr I M P Pritchard; Cllr Mrs P Rothery; Cllr W A Taylor

**In attendance:** Mrs S Buxton (Clerk)

## Public session

**Hedge at The Gables** – a resident thanked the council for raising the issue of the hedge at the Gables, which has now been cut.

**Best Kept Village Competition** - discussion took place on various issues relating to the BKV competition, including funding for banners/signs, similar to Yoxall, the area to be judged – should the Cricket Club be included or not

**Village Hall Car Park** – there is a nasty hole on the frontage of the Village Hall, which is very dangerous for wheelchair users and pedestrians, particularly in the dark. It was discussed at the recent AGM and it will be patched up. The Committee will then look at the possibility of resurfacing the whole area.

## 197. Apologies for Absence

Cllr Mrs J Eagland - holiday

## 198. Declaration of Interests

Cllr Mrs Rothery – footpath, Leofric Close to Alrewas Road

## 199. Minutes of last meeting

**Agreed** that the minutes of the meeting held on 14<sup>th</sup> September, 2011 be signed as a true and correct record

## 200. Best Kept Village

It was felt that the comments of the judges were generally very good, and to some extent are determined by other entrants. Issues relating to funding for banners were discussed and clarification of the area to be judge

## 201. Report of the Clerk

- i. **Public Sector Mapping** – the clerk asked for this to be carried forward to the next meeting
- ii. **BKV Certificate frames** – frames are on order and should be completed within next couple of weeks
- iii. **Reporting from Neighbourhood Watch co-ordinator** – Mr Gilmour had replied stating that the police issued a weekly bulletin is produced by the police which is available to all NHW representatives and other interested parties. This is the preferred method of notification of information as it prevents any mis-reporting in the repeating of the information  
**Agreed** that the parish council asks to be included on the weekly distribution of the report

## 202. Finance

- i. **Finance Report to 30<sup>th</sup> September, 2011**  
**Noted** – this was proposed by Cllr Browne and seconded by Cllr Holland  
Cllr Mrs Gair confirmed that she had completed a spot check on both

ii. **Payments to be made**

**Agreed** that the following payments be made

48/359	Mrs S Buxton	368.02	Salary and taxable expenses	
49/360	SCC	81.11	Pension contributions	
50/361	Mrs S Buxton	8.10	Travel expenses	
50/361	Mrs S Buxton	7.00	Telephone expenses	
51/362	B Hayward	216.86	12 grasscuts	
51/363	Post Office	36.00	100 2 <sup>nd</sup> class stamps	
52/364	M H & S Buxton		Photocopying Jul – Sep 2011	
	<b>TOTAL</b>	<b>717.09</b>		

iii. **Receipts**

iv. **Future Projects Funded from Reserves**

- **Wildflower Meadow sign** - the clerk had contacted the three businesses who had quoted for the sign asking them to quote on the existing specification and also on a specification similar to the mole sign on Leofric Close

**Agreed** that the council accept the quote from Hardy Signs for a sign similar to the mole sign in Leofric Close

- v. **Budget 2012/13** – the clerk reminded councillors that they needed to be thinking about any projects they want costing for next year's budget and notify the clerk prior to Christmas. The BKV competition has already been identified as an area for budgetary consideration
- vi. **Update on internet banking** .....

**203. Clerk to the Parish Council**

- i. **Appointment of new clerk** – the chairman reported that the interview of 3 candidates had been completed yesterday evening. The post has been offered to one of the candidates this evening and it is expected that this will be finalised in the next few days

- ii. **End date for current clerk and handover to new clerk** – the clerk reported that during the interview process, which had taken longer than anticipated, it had become apparent that the new appointment would not be effective until 1<sup>st</sup> November, 2011 and that the next agenda needs to be sent out on 2<sup>nd</sup>/3<sup>rd</sup> November. To expect the new clerk to do this with such a tight time schedule seems to be unreasonable and as a result of this a revised timetable for the handover to the next clerk had been drawn up and sent to all councillors

**Agreed** the following arrangements with regard to the handover to the new clerk:-

- the new clerk be appointed with effect from 1<sup>st</sup> November 2011
- the present clerk would prepare and send out the agenda for the November meeting
- the new clerk would take the minutes and attend to all the actions from the November meeting
- the present clerk would attend the November meeting to provide updates and advice as required
- the handover of all the records would be arranged between the two clerks during the first two weeks in November
- the present clerk will take the last two weeks of November as annual leave and her employment will be terminated on 30<sup>th</sup> November 2011

This was proposed by Cllr Mrs Gair and seconded by Cllr Browne.

Cllr Browne expressed the council's thanks to the present clerk for her co-operation in ensuring a smooth handover

#### 204. Review of Standing Orders and Financial Regulations

- i. **Financial Regulations** - the financial regulations prepared by the clerk prior to the meeting were discussed in some detail  
**Agreed** that the revised financial regulations be adopted. This was proposed by Cllr Mrs Gair and seconded by Cllr Holland
- ii. **Standing Orders** - the clerk had emailed revised standing orders prior to the meeting, but as this was a very detailed document, not all councillors had had an opportunity to review these prior to the meeting  
**Agreed** that the standing orders would be considered at the next meeting

#### 205. Correspondence and Items for Information

- i. **Boundary Commission for England** - details of review of new Parliamentary boundaries consultation. Under the consultation the Parliamentary Constituency which includes Kings Bromley will lose Hammerwich and gain the Haywoods  
**Agreed** that the council would not comment to the Boundary Commission
- ii. **Review of Correspondence List** - there were no other items to discuss specifically.

#### 206. Highways

- i. **Safer Roads Partnership** – nothing to report
- ii. **Collection of speed data** – the chairman had requested an update for this evening's meeting. SCC had replied to say they are working on it and hoped to have the information to us by the end of the day, which was then followed by a 30 minute warning of the information being sent. The data finally arrived at 4.30pm and unfortunately, the chairman had not had a chance to go through it. The data had been collected mid September as previously agreed.  
**Agreed** that the information on the collection of speed data will be circulated to all councillors with the next agenda.
- iii. **Location of 30 mph signs on Lichfield Road and petition request** – a copy of the council's reply to SCC was circulated to all councillors
- iv. **Letter from Yoxall Parish Council** - a letter had been received expressing a desire for Kings Bromley and Yoxall Parish Councils to meet to discuss common traffic problems  
**Agreed** the chairman will contact the chairman of Yoxall Parish Council to discuss this further
- v. **Shaw Lane Road** – the clerk did not know whether the two signs at each end of Shaw Lane had been swapped. If they have not been changed over she will notify Cllr Pritchard who will then speak to John Rowbottom at LDC
- vi. **Signage for Rugeley via Kings Bromley** – the chairman had asked Mr Rayson to investigate. The council has since been informed that a survey of roads had been done in the past and as Kings Bromley lies on two A roads there is reason why Kings Bromley shouldn't be used as the route through from the A38 to Rugeley. It was a shame that Mr Rayson had not informed the council of this at the time the request was made
- vii. **Crawley Lane Parking** – the resident at Porch House has commented that the parking problems outside the school are much improved  
**Agreed** to contact the school to simply ask for an update on the situation

#### 207. Play equipment

- i. **Installation of plaque and opening ceremony** – Cllr Pritchard reported that Mr & Mrs O'Brian do not wish to be involved in any ceremony

**Agreed** that Cllr Pritchard will speak to Mrs Bamber at the Village Hall and arrange for a formal opening, and photo opportunity.

## **208. Footpaths**

- i. **Alrewas Road to Lanes Close** - Cllr Mrs Rothery reported that she had attempted to visit the resident on several occasions to discuss the overhanging shrubs but had been unsuccessful in making contact

**Agreed** the clerk should write again

- ii. **Leofric Close to Alrewas Road** – the clerk had prepared a report on the steps taken by the parish council a few years ago to confirm ownership of the alleyway from Leofric Close to the rear of the old Post Office. This had been confirmed as Renew Holdings. In 2006 Renew Holdings had investigated the matter and felt that as the path went “nowhere”, except on to private land, then they could see no point in keeping it and were going to sell it off. To date they have not taken this action. The council discussed the option of adopting the alleyway back in 2006, but felt that this was a very onerous responsibility and one that it did not wish to take on.

**Agreed** that as the footpath is owned by a third party, Renew Holdings, the parish council has no responsibility for the maintenance of the path and would not take any action with regards to the poor level of repair along the pathway

**Agreed** that the council did not wish to pursue adoption of the alleyway

**Agreed** the clerk would write to Mr Clayton who had raised this matter and inform him of the council’s decision

- iii. **Walk Leaflet Update**- the clerk reported that she expected to have all the information for the printer within the next week, after which a proof would be prepared for checked

**209. Village Hall** - Cllr Mrs Gair reported on the Village Hall AGM. It was a very short meeting and the treasurer will be sending a copy of the Village Hall accounts to the clerk shortly. The financial situation remained fairly constant until May, but since then income has fallen. This is due to the loss of the weighlifting club and problems with the Pre School. The committee would like to refurbish the upstairs room vacated by the weightlifting group, carry out repairs to the car park and replace the boiler. All this work is likely to cost in the region of £5,000 but they are looking into grants that may be available.

**210. High Speed Rail** – a new petition is being put together and the issue is to be debated in Parliament tomorrow

## **211. Lichfield District Council**

- i. **Polling Stations Review**

## **212. Staffordshire County Council**

- i. **Staffs & Stoke-on-Trent Joint Waste Strategy**

**Agreed** that the parish council did not wish to comment on the Staffs & Stoke on Trent Joint Waste Strategy

## **213. SPCA**

Nothing to report

## **214. Review of Items for Future Meetings**

- i. **Gravel update** – November

ii. **Christmas Tree**

**215. Date of Next Meeting**

**Agreed** that the next meeting will be held on **Wednesday, 9<sup>th</sup> November, 2011 at 7.45 pm**, at the Village Hall, Alrewas Road, Kings Bromley.

There being no other business the chairman declared the meeting closed at 9.11pm

Signed \_\_\_\_\_

Date 9<sup>th</sup> November, 2011