

**KINGS BROMLEY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on**  
**Wednesday, 13<sup>th</sup> October, 2010 – 7.45 pm**  
**Kings Bromley Village Hall**

**Present:-** Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair;  
Cllr S M Holland; Cllr Mrs P Jarman; Cllr G C Seddon

**In attendance:** Mrs S Buxton (Clerk);

**Public Session**

**War Memorial** – Mr Jarman explained that earth/mud is being sprayed off the road onto the gravel by passing motorists and this is providing a medium for weeds to grow in which is increasing the maintenance required. In just one month from having been no weeds the area is now covered again. He will be clearing them up again for Remembrance Day but wondered whether the council would consider an alternative surface?

**Village Hall Garden are** – it was reported that the tidying up following the fire was now completed.

**Royal Oak** – the future of the pub was raised – the response from the brewery is detailed in the minutes. Concern was again expressed about the state of the pub fence.

**3938. Apologies**

Cllr Taylor -ill

**Agreed** to accept the apologies of Cllr Taylor

**3939. Declaration of Interests**

Cllr Mrs Jarman – War Memorial and Staffordshire Cares

**3940. Minutes of the last meeting**

**Agreed** that the minutes of the meeting held on 8<sup>th</sup> September, 2010 be signed as a true and correct record

**3941. Report of the Clerk**

i. **Village Walk Leaflet** – the clerk reported that she had been in contact with both Mr Rothery and Mrs Berry. Mr Rothery is currently working on the maps and Mrs Berry has drafted revised wording where required. **Agreed** that the finalisation of the leaflets would be left until next year so that spring/summer photographs can be included where required rather than winter ones.

**Agreed** that work would continue to finalise the map and descriptive content of the leaflets in the meantime

**Agreed** that the clerk would discuss with the agreed printer the delay in the finalising of the project and the impact this would have on the quote. The council agreed to keep to the same printer as long as any increase was “reasonable”.

**Agreed** the clerk would also speak to the printer what costs would be involved if they undertook the layout/design work and the council agreed

that it would be worthwhile to receive help in this respect to provide a more contemporary final leaflet as long as the cost was “reasonable”.

**ii. Services to development at the rear of The Hollies**

- **British Gas**

A letter of engagement received from Fisher German which the parish council needs to sign to initiate the start of the work.

**Agreed** that the clerk should clarify the exact line of the gas pipeline prior to signing the letter to ensure that additional costs were not incurred in this respect.

- **BT**

The clerk is slowly working through the ever changing contact details for BT, as whoever you speak to it always appears to be someone else’s jpb.

**iii. Best Kept Village Competition Presentation**

It was reported that the Presentation had gone well on 6<sup>th</sup> October, 2010. The clerk had written to Mr Wilkes to thank him for putting up the plaque on the totem pole.

**iv. Proposal for additional dog bin in Manor Park close to the Bowling Club**

LDC has agreed to empty a dog bin as long as they can gain vehicular access and the clerk had visited the Bowling Club but as there was no one there needs to write to them to seek their views/permission.

**3942. Finance**

**i. Finance Report to 30<sup>th</sup> September, 2010**

**Noted**

**ii. Payments to be made**

**Agreed** that the following payments be made:-

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
300264	Mrs S Buxton	382.31	Salary and taxable expenses	LGA 1972 s.112(2)
300265	SCC	77.51	Pension contributions	LGA 1972 s.112(2)
300266	S Buxton	36.80	Other expenses	LG(FP)A 1963 s.5
300267	Mabels	18.60	Cakes for BKV presentation	LGA 1972 s.137
300268	Smiths of Derby	199.75	Service of church clock for year to 31/12/10	PCA 1957 s.2
300269	Sharp Landscapes	250.00	2 grass cuts	OSA 1906 s.10
	<b>TOTAL</b>	<b>964.97</b>		

**iii. Receipts**

None

**iv. External Audit for year to 31<sup>st</sup> March, 2010**

The Annual Return for the year to 31<sup>st</sup> March, 2010 had been returned by the Audit Commission with no comments.

**Agreed** the clerk would display the completion of audit notice as required.

**v. Use of £200 prize money from BKV competition**

A number of ideas were discussed including War Memorial, Churchyard Gang, Christmas Lights

**Agreed** the clerk would write to the Churchyard Gang and ask if there is any piece of equipment that they would like to purchase with a donation of the £200 from the parish council Best Kept Village prize.

**vi. Future Projects funded from Reserves**

Ideas discussed included a donation to the Village Hall heating, Christmas lights

The clerk had obtained information from one company on alternative lighting for the Christmas Tree and would look into this as a matter of urgency so that a decision could be made in preparation for this year's lights. An additional parish council meeting may be called to finalise any decision.

**vii. Pension Policies**

The clerk reported that she has spoken to Pension Services and explained that for a small parish council all the paper work is very complex and baffling. She is waiting for advice to come back from Pension Services on the minimum requirements the parish council must meet as an employer

**3943. Correspondence and Items for Information**

**i. Voluntary Awards – run by Volunteers Stafford and Staffordshire County Council**

- the council discussed making a number of recommendations for people within Kings Bromley

**Agreed** that Cllr Mrs Jarman would make the nominations in the following categories on behalf of the parish council:-

Volunteer of the year – Brian Lomas

Volunteer team Award – Churchyard Gang

Volunteer Co-ordinator of the Year – Allan Howard

**ii. Letter from Hillcrest Care re: incidents at Oaklands College**

The council was in receipt of a letter from Oaklands College detailing a some recent minor incidents

**Agreed** the clerk should write to Oaklands College and thank them very much for keeping the council informed.

**iii. Review of Correspondence list**

**Noted**

**3944. Highways and Signs**

**i. Bradbury Lane sign**

Lichfield District Council has now moved this sign into the correct position

**ii. Crawley Lane Parking**

The parish council has received copies of two more emails of complaint from Mr Brown enclosing photographs of the problems. The clerk has spoken to PCSO Tracey Horton regarding the problem who is finding it difficult to resolve this problem as no offence is being committed and only

one resident is reporting a problem anyway. PCSO Horton has also been in contact with SCC Highways Department to seek their advice.

**Agreed** the clerk would speak to Mr Lovern at the school and ask him if he would be willing to discuss the matter with Mr Brown

iii. **Update on Highway issues**

**Signs obliterated by trees** – the clerk tabled a report of all the signs she had identified in the parish magazine as being hidden or partly hidden by trees.

**Agreed** the clerk would put an article in the parish magazine

**Agreed** the clerk would forward a list of the properties with offending hedges/trees to SCC Highways

iv. **Camera Partnership – Freedom of Information request on statistics**

**Agreed** the clerk would write to Cllr Eagland and ask her under the Freedom of Information Act “how many prosecutions had been made in Kings Bromley during the last twelve months as a result of the visits made by the Camera Partnership”

v. **Other**

Nothing to report

**3945. Play equipment**

The parish council still had a proposal on the table with an out of date quote for the provision of piece of equipment and an offer of funding from a resident

**Agreed** the clerk would ask the supplier to provide a detailed up to date quote and full specification

**Agreed** that once the council had received the quote the chairman would take it to the resident concerned to seek her views

**Agreed** the clerk should write to the Village Hall Committee to obtain their agreement to the installation of one piece of play equipment at the rear of the Village Hall

**3946. War Memorial**

The problems surrounding the gravel had been raised during the public session. It would appear that the gravel surround has a life span of around 4 years, before it needs completely digging out and replacing

**Agreed** that the clerk would obtain quotes for putting imprinted concrete around the Memorial in place of the gravel for the next meeting

**3947. Village Pub**

The clerk has spoken to the Business Manager for the area, he is recently new in post having taken over the position from the previous person who had been in post for about ten years. He is in the process of interviewing two high quality candidates and he is very hopeful that they will have a permanent tenant in place by the end of November and that this will enable the Royal Oak to be returned to flagship status for the pub company.

**3948. Village Hall**

Cllr Brown reported that the AGM will took place on 27<sup>th</sup> September, 2010 and it was agreed that a committee of 5 to 7 members will run the Village Hall, with back up from others. The final team is currently being sorted out and this will be agreed by a meeting on 27<sup>th</sup> October, 2010

**3949. Staffordshire Cares**

Nothing to report

**3950. Lichfield District Council**

- i. Parish Forum Meeting Report – 2<sup>nd</sup> September, 2010**  
**Noted**
- ii. Leader of the District Council - Cllr Wilcox** – will be attending a meeting of Kings Bromley Parish Council on 8<sup>th</sup> December, 2010
- iii. Invitation to rural villages workshop**  
**Agreed** that Cllrs Mrs Gair and Brown will attend this workshop and the clerk will book places

**3951. Staffordshire County Council**

- i. Details of legal services SCC can offer**
- ii. Customer Focus on Highways**

**3952. SPCA**

- i. Newsletter**

**3953. Review of Items for Future Meetings**

- i. Health and Safety Risk Assessments**
- ii. Review/introduction of council policies**

**3954. Date of Next Meeting**

**Wednesday, 10<sup>th</sup> November, 2010 at 7.45 pm** at the Village Hall, Alrewas Road, Kings Bromley.