

# KINGS BROMLEY PARISH COUNCIL

## Minutes of the General Meeting held on

Wednesday 13<sup>th</sup> December 2017 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

**Present:** Cllrs. A. Howard (Chairman); C. Cole; Mrs. J. Higgins; N. Lee; Mrs. M. Gair.  
County and Dist. Cllr. M. Tittley.

**In attendance:** Mr. I. Colclough (Clerk). Three members of the public were present.

**Public Session:** The chairman asked if any members of the public wished to speak at this point. All indicated they would contribute during the formal meeting.

**1. Apologies and approval of absence.**

Cllrs. S. Browne; I. Pritchard; District Cllrs. R. Cox; T. Marshall.

**2. a) In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**

None made.

**b) Clerk to report any written requests for dispensations in respect of items on this agenda.** None received.

**3. To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 8<sup>th</sup> November 2017 are a correct record.**

These had been distributed previously. Cllr. Higgins asked that item 8 be amended. She said that she had also mentioned that the artist drawing had not shown the disabled facility or the counter. With this amendment made Cllr. Cole proposed and Cllr. Higgins seconded that the minutes are signed as a true record of the meeting. All were in favour.

**4. Clerks Report.**

**a) To consider correspondence received.**

- i) SPCA news – several issues. Placed in circulation file.
- ii) Note re General Data Protection Regulations – item 4 b vi. Placed in circulation file.
- iii) Note from LDC re Council Tax banding. Placed in circulation file.
- iv) Email from Councils insurers ref cover for SID. The clerk read out the email and passed it to Cllr. Lee.
- v) Email from Tim Heminsley re highway maintenance costs for road sweeping and gully emptying. The clerk read out the email and costs.
- vi) Email from resident re traffic speeds entering village from Yoxall direction. The clerk read out the email. Clerk to reply to resident assuring him that the council does recognise that speeding traffic affects Yoxall Road. **Action: Clerk.**
- vii) Email from Staffs Parish Councils Assoc. answering queries raised by the clerk on the GDPR's. Item 4 b vi. Following a presentation in Stafford attended by the clerk he had circulated previously a summary of the main points. He had also contacted the Association to ask for clarification on some points that had arisen. The reply from the Association was read out by the clerk. Discussion followed around likely costs to the parish council which could be in the region of £300 to £500 per annum if the County Council decides to offer a Data Protection service. More details will follow.
- viii) Email re external auditor appointment for 2107/18. Item 4 b v. The clerk said that the parish had opted-in to the new arrangements and that an internal auditor would need to

be identified. Clerk to ask Tomkinson and Teal if they would be prepared to carry on this service under the new legislation. **Action: Clerk.**

- ix) Email from SPCA re public forums. Item 4 b viii. The reply was read out by the clerk. Discussion followed as to whether the public forum should remain as at present. It was agreed that it should, but that any members of the public that wished to speak during the formal meeting would be allowed to do so and their comments minuted.
- x) Flier from PACT re automatic number plate recognition. Placed in circulation file.
- xi) Email from resident re damaged dog waste bin. Passed to Cllr. Lee. Clerk to obtain cost of replacement and to consider site for the new bin. **Action: Clerk.**
- xii) Report from MPS re playground inspection. Item 4 b vii. The clerk ran through the main points in the report. Clerk to arrange some minor repairs and the replacement of a swing seat. **Action: Clerk.**
- xiii) Flier re Biosecurity advice. Placed in circulation file.
- xiv) Email from SCC re Rights of Way Consultation deadline. Cllr. Lee said that there was little the council could contribute.

**b) Finance.**

- i) Financial Statement. As of 24/11/17 - the current account stands at £3,093.10 and the reserve account at £11,983.27
- ii) Payments Received. None.
- iii) To authorise payments. a) Clerks Salary, expenses and income tax inc. postage stamps when required – total £576.23 b) R. B. Hayward – grass cutting - £33.00 c) SPCA subscription – half share - £57.50 d) Parish Magazine subscription - £6.00 d) P D Nurseries – Xmas tree - £228.80 inc vat e) G A Cannell – War Memorial maintenance - £498.00 inc vat.  
It was proposed by Cllr. Gair and seconded by Cllr. Lee that the above invoices are paid. All were in favour.
- iv) Precept and bid for 2018/19. Up to date figures had been circulated previously along with a note on the impact of the proposed 25% increase for a Band D property. This will mean a precept bid of £15,663 which will result in a Band D property paying £28.58 pa parish precept. With this increase less the estimate council expenditure the excess is projected to be around £1,273. However capital in reserve will decrease to an estimated £9,928. Cllr. Howard proposed and Cllr. Gair seconded the proposal that council seeks to increase the Band D sum by 25% for 2018/19. All were in favour.
- v) Audit arrangements 2108/19. Need to find / appoint internal auditor. Covered above under 4 a viii.
- vi) General Data Protection Regulations. Covered under item 4 a vii above.
- vii) Annual Playground Inspection report. Covered under 4 a xii above. The chairman said that a tree in the play area was damaging a neighbour's fence. Clerk to contact The Village Hall Management Committee to inform them. **Action Clerk.**
- viii) To agree to the public forum being part of the main meeting agenda. This was covered under item 4 a ix above.

**5. To receive oral / written reports from County and District Councillors.**

Cllr. Tittley said that the County were looking to obtain a grant off Government of £3m to pay towards highway works. The consultation on bus services has taken place and all subsidised routes would be lost unless bus operators decide to retain them. The route through Kings Bromley should be unaffected by this. He suggested that parishes consult on a ring and ride solution. Progress is slow on the weight restriction application but pressure applied by Kings Bromley parish in particular has had an effect. Amey are presently costing the proposals. It is expected that the turn restriction option will reduce lorry movements by 70%. The experimental traffic order will last 18 months. There are effective policing measures that may involve taking

images of offenders who will be reported to their governing bodies. The long term objective is to obtain a full weight restriction on the A515 and A513. Care issues are a major concern for the council and the recruiting of carers, particularly in rural areas is very difficult. Cllr. Higgins backed this up by saying those requiring help in some local villages cannot get it as carers have to travel from the main towns.

The chairman thanked Cllr. Tittley for his report.

**6. To consider new and on-going highway and footpath matters.**

**a) Highways updates. (i) Transport and Community Forum – weight restriction update if any.** The chairman said this was largely covered by Cllr. Tittley's report but that he had been circulating the Yoxall Action Groups emails for information. **(ii) Speed indicator device purchase and PCC initiative.** Cllr. Lee on behalf of the working group issued a report on their findings. This was placed in the circulation file. After discussion it was decided to approach several neighbouring parishes to see if they would be interested in joining forces to purchase a SID. **Action Clerk.** Cllr. Tittley said another option would be to 'hire' the speed camera van. **iii) Other highway issues if any.** None raised.

**b) Footpaths / footway issues if any.** Cllr Lee said he and the parishes flood officer had attended various areas to spray the ice with brine but that it was ineffectual. The equipment had broken and they had to transport the pump in a wheelbarrow. One resident did contact them to thank them for their efforts. More brine was required. Clerk to contact SCC. **Action Clerk.** A damaged dog waste bin just off Crawley Lane requires replacement. Clerk to find out costings. **Action: Clerk.**

**7. To receive an update on HS2.** Cllr. Cole attended a forum on petitioning given by SCC and found it very informative. Petitioning can be undertaken on-line. HS2 wish to avoid petitioning if possible as it is expensive and would prefer to mitigate issues as they arise locally. Western Power Distribution wishes to attend the next parish meeting along with HS2 representatives. Three councillors will be attending a HS2 liaison meeting at Alrewas. Common Lane is still a major issue with various options being tabled. It seems that an underpass is out of the question but alternatives have been put forward by local landowners. Cllr. Cole proposed and Cllr. Howard seconded a proposal as shown on the plans. This was that the parish council backs the option that uses part of what will be the old A515 before splitting in a northerly then easterly direction. The new road will then pass under the new railway line and along what will be the haul road before re-joining to Common Lane. All were in favour. The next stage is to put this proposal to Sarah Mallen at SCC.

**8. To receive updates on (i) Centenary Fields update and plaque ceremony.** The clerk said the second set of legal documents were with the Diocese and will check they have been returned to the Fields in Trust people. **Action: Clerk.**  
**(iii) Village hall refurbishment update – fund raising discussion with Mr. Watkins (Elford).** This item was taken after item 4 above. Mr. Watkins had been invited to talk about the fund raising achievements at Elford where a new hall was built. £250,000 had been raised. He pointed the parishes working group in the right direction and gave contact information for where grants may be available. These were noted by the parishes working group. The chairman thanked Mr. Watkins for attending.

**9. To review the council's working practices.**

The clerk asked if there were any improvements to the way the council operates. All thought the processes adopted were running smoothly and no action was required.

**10. To consider Councillor reports – for information only.**

Cllr. Howard spoke about the Transforming the Trent Valley initiative and the work that was being done including fundraising from the Heritage Lottery Fund. He hopes to use the initiative to help transform the Manor Park quarry which should have been improved by Hanson's, the quarry company. He thought that a letter to Barton Under Needwood parish council would be beneficial as they had a Hanson quarry near-by and they should be aware of issues Kings Bromley have had. Clerk to write. **Action: Clerk.**

There being no further business the main meeting closed at 9.42pm.

Signed ..... (Chairman) Date 10<sup>th</sup> January 2018.