

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 8th July, 2009 at 7.45 pm in
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair;
Cllr S Holland; Cllr Mrs P Jarman; Cllr G C Seddon; Cllr W A Taylor

In attendance: Mrs S Buxton (Clerk); 3 members of the public

Issues raised during the public session

- Parking at the end of Manor Road – there are always a lot of vehicles parked around the entrance to Manor Road which causes chaos and is very dangerous – could the parish council make enquiries about this?
- Bradbury Lane/Lichfield Road junction – the hedge is very overgrown and overhanging the pavement – can the parish council write to the owner?
- Power cuts – there seem to have been too many this week
- 30 mph signs – could KB have some of the more elaborate signs which are now available?

3653. Apologies for Absence
County Cllr Janet Eagland

3654. Declaration of Interests
Cllr Jarman – Changing Lives; Cllr Browne - Trees

3655. Minutes of previous meetings

i. **Wednesday, 10th June, 2009**

Agreed that the minutes of the meeting held on 10th June, 2009 be signed as a true and correct record

ii. **Thursday, 25th June, 2009**

Agreed that the minutes of the meeting held on 25th June, 2009 be signed as a true and correct record

3656. Report of the Clerk

ii. **Role of OWL and CLARENCE** – following the report at the 10th June, 2009, the clerk clarified that OWL was the police response line whilst highways and lighting issues are still dealt with by CLARENCE

iii. **Parking restrictions on Yoxall Road laybys** – the clerk reported that now parking offences have been decriminalised enforcement is dealt with by Lichfield District Council who do not employ staff in the evenings as a rule. If there is a particularly persistent issue they will consider getting staff to work an evening shift on over time rates

iii. **Dog bin – siting and donation from Horticultural Society** - a discussion took place on where the dog bin should be sited down Crawley Lane
Agreed the clerk and Cllr Browne would meeting the officer from Lichfield District Council to agree where the bin should be sited, and the clerk would invite the Horticultural Society to send a representative too.

iv. **Renovation of benches and noticeboards** – the work had now been completed. Mr Bancroft had also repaired the back and looked at the lock of

the parish council noticeboards in front of the village hall along with both the Village Hall and Horticultural Society noticeboards on the Village Hall frontage. The total cost of this extra work was £50.

Agreed that the council would meet this additional cost of £50.

- v. **Map board adjacent to No. 1 Lichfield Road** – water has been seeping into the map on this information board and Mr Clarke has kindly taken it away to be repaired as the casing was cracked
- vi. **Manor Park Quarry – review of conditions** - the clerk reported that she had discussed this matter with the chairman since the last meeting and no application to consider the restoration conditions/timescale is to be made at the present time. Hansons may make request a review be done in 2012.
Agreed that the parish council supports the decision not to review the conditions for the Manor Park restoration at the present time.

3657. Finance

- i. **Finance Report to 31st May, 2009 and 30th June, 2009**
Agreed to accept the finance reports for May and June 2009

- ii. **Payments to be made**

Agreed that the following payments be made:-

20/300125	Mrs S Buxton	371.45	Salary and taxable expenses	LGA 1972 s.112(2)
20/300126	Mrs S Buxton	24.00	Travel expenses (non taxable)	LG(FP)A 1963 s.5
20/300127	SCC	72.46	Pension contributions	LGA 1972 s.112(2)
21/300128	Bancrofts	250.00	Renovation of village benches and noticeboards including V Hall board and Hort Soc board in front of Village Hall	LGA 1972 s.101
22/300129	R Helliwell	191.00	Inspection of parish trees (Leofric & Lanes Close)	
23/300130	M H & S Buxton	105.92	Copying Apr – Jun 09	LG(FP)A 1963 s.5
24/300131	LDC	508.30	Emptying three dog bins and 1 litter bin full year and 1 dog bin from 6/7/09	
25/300132	Comm Council	20.00	Subscription	LGA 1972 s.143
	TOTAL	1543.13		

- iii. **Receipts**

Abbots Bromley PC	42.50	Half of grant towards two recent SLCC training courses attended by clerk
	42.50	

3658. Correspondence and Items for Information

- i. **Smiths of Derby** – a request for completion for information about the presence of asbestos on site in relation to the church clock had been received and the clerk had forwarded this to Mr Wright, the Churchwarden
- ii. **Horticultural Society** – a letter of thanks for work done on noticeboard and benches had been received
- iii. **All Saints Church** – a letter of thanks had been received for the donation towards Churchyard maintenance

3659. Highways and Signs

- i. **Community Gangs** – no items to raise
- ii. **30 mph stickers for bins** – the clerk had not had an opportunity to speak to the clerk for Milford to find out about their 30 mph stickers but would do so for the next meeting

3660. Trees

- i. **Inspection Report by Mr Helliwell** – this was considered in great detail by the council
 - **Sycamore tree**

Agreed that the sycamore outside Mr & Mrs Crawley's house is a very health tree and therefore should not be taken down. If it was removed it could set a precedent for the future. The works recommended by Mr Helliwell to reduce the size will be undertaken. This was proposed by Cllr Taylor and seconded by Cllr Mrs Gair

Complaints from Mr & Mrs Crawley and Mr & Mrs Dargan – they have both raised concerns regarding this sycamore tree

Agreed that the clerk should write, enclosing a copy of the tree report and explaining that after discussion the council did not feel there was any justification for the removal of this tree and that it would be merely cut back as advised by the inspector

Agreed that a copy of the report should also be sent to Mr & Mrs Lambon
 - **Hedge adjacent to the open space in Leofric Close** – the clerk confirmed that during her 11 years as clerk the council has never had any work done on this hedge and it has been maintained by the residents.

Agreed to seek a quote from Sharp Landscapes for the clearance of briars and weeds now and the annual cut of the hedge as well as from the tree surgeons quoting for the other work
 - **Hedge adjacent to the Hollies** – this hedge is thought to belong to the parish council

Agreed the clerk would try to clarify ownership of the hedge
 - **Lime Tree – Leofric Close** – Mr Harrison had queried whether the lime tree adjacent to his property was causing damage to his drive. The inspector had not made specific reference to this tree as it is generally in a good shape and healthy

Agreed that the clerk would ask the tree surgeons to advise on this tree when they are quoting for the other tree works
 - **Vegetable patch** – the clerk reported that the owner of 13 Leofric Close had started a vegetable patch on parish council land at the rear of their property.

Agreed that the clerk should write and inform them that they do not have permission to grow vegetables on parish council land and that the plot must be discontinued and the ground reinstated by the end of September

Agreed that the clerk would seek three quotations for the tree works advised by Mr Helliwell
 - **Bradbury Lane/Lichfield Road hedge** – this is overhanging the pavement

Agreed that the clerk would write to the owner and ask them to cut the hedge back so as not to impede the passage of pedestrians along the footway

3661. Play Equipment Project

Cllr Pritchard presented some drawings etc for a proposed design costing approximately £15,000.

Agreed all council would think about the project before the next meeting and if possible a brain storming session would be held when councillors could look through brochures at their leisure

3662. Village Hall

Cllr Browne reported that there was no chairman, secretary or treasurer, although seven people have offered to help. The intention is still to hold the minimum three management committee meetings plus the AGM each year and then have a small team to deal with the day to day running.

3663. Best Kept Village Competition

The presentations will be made on Monday, 3rd August, 2009

Agreed the clerk should approach Alan Howard to see if he would like to attend the presentation evening.

3664. Social Services – Changing Lives

There are still transport problems and no trips out being organised but there is a increasing range and quantity of in house activities

3665. Clerk's Training Report

i. **The Public Purse** – the report prepared by the clerk was noted.

Agreed the following action points:-

- the clerk will update the asset register
- the council needs to ensure an annual review of the internal audit process is undertaken
- the council needs to ensure an annual review of where monies/investments are held is undertaken

ii. **Safe and Sound** – there were a lot of health and safety issues raised in this report:-

- To adopt a Health and Safety Policy
- To issue instructions to contractors with regards to council policy on Health and Safety
- Health and Safety issues for volunteers
- Storage and safe use of hand tools
- Construction, design and management regulations and impact on new play equipment project
- Fire Safety Risk Assessment
- Risk assessments
- Erection of Christmas tree and lights
- Continuity information in event of clerk's non availability and back up of council documents

Agreed that the clerk and Cllr Mrs Gair would meet to start working through the above issues and report to the next meeting

3666. Smartwater

Email from PC Andy Brown explaining he was having difficulties finding the funding and that Steve Browne had suggested the parish council may be able to contribute some money from "Community Project". Cllr Browne informed the meeting that he had not told PC Browne that the parish council had a Community Fund from which

monies could be taken to fund Smartwater. It was noted that at the last parish council meeting it was agreed that Smartwater would be looked into through NHW. **Agreed** that Cllr Browne said he would speak to PC Browne and Mr Gilmore

3667. Lichfield District Council

- i. **Open Space, Sport and Recreation Assessment. Request for Parish Council feedback on evidence and standards which will be used to inform the policies within the emerging Core Strategy up to 2021** – the deadline for this is very short and it does not allow the council to give it due consideration. **Agreed** that the clerk would write to Mr N Cox at LDC with a copy to Mrs S Barlow asking for an extension to the time limit for proper consideration
- ii.

3668. Staffordshire County Council

Nothing to report

3669. SPCA

- i. **Lichfield Area Committee** – the SPCA are willing to call a meeting of parishes in the Lichfield Area to see if the area committee can be reconvened on a regular basis
Agreed to request the SPCA to call a meeting of the Lichfield Area Committee-
- ii. **Newsletter**

3670. Review of Items for Future Meetings

3671. Date of Next Meeting

Wednesday, 12th August, 2009 – 7.45 pm at the Village Hall, Alrewas Road, Kings Bromley.

There being no other business the chairman declared the meeting closed at 9.31 pm

Signed _____

Date 12th August, 2009