

KINGS BROMLEY PARISH COUNCIL

Minutes of the Annual General Meeting held on

Wednesday 11th May 2016 commencing at 7.45pm at Kings Bromley Village Hall.

Note – corrections to these minutes will be recorded in the minutes for the following month.

Present: Cllrs. A. Howard (Chairman); S. Browne; I. Pritchard; N. Lee; Mrs. M. Gair.

In attendance: Mr. I. Colclough (Clerk). One member of the public - Mr. R. Griffiths.

Public Session: This took place between 7.45 and 7.55pm.

Mr. Griffiths reported that a tree bough was low over the first lay by on the A515. Clerk to report to Highways.

1. **Election of Chairman and Completion of Declaration of Acceptance of Office.**
The chairman welcomed everyone to the 2016 AGM. He asked if there were any nominations for the office of chairman. It was proposed by Cllr. Gair and seconded by Cllr. Browne that Cllr. Howard be elected. No other nominations were forthcoming. Cllr. Howard indicated his wish to stand and was duly elected. All were in favour.
2. **Election of Vice Chairman and Completion of Declaration of Acceptance of Office.**
The chairman then asked if there were any nominations for the office of vice chairman. It was proposed by Cllr. Browne and seconded by Cllr. Howard that Cllr. Gair be elected. No other nominations were forthcoming. Cllr. Gair indicated her wish to stand and was duly elected. All were in favour.
3. **To consider co-option of one Councillor.**
One person is showing interest. Clerk to write to ask for formal application. **Action: Clerk.**
4. **Apologies and approval of absence.**
Cllr. Mrs. J. Higgins (unwell); County Cllr. M. Tittley; District Cllr. Richard Cox.
5. **a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interest in items on this agenda.**
Cllrs. Browne on item 11 – HS2. The chairman asked that interests be declared if something else occurs subsequently.
b) Clerk to report any written requests for dispensations in respect of items on this agenda. None received.
6. **To resolve that the minutes of the Kings Bromley Parish Council General Meeting held on 13th April 2016 are a correct record.**
These had been distributed previously. It was proposed by Cllr. Browne and seconded by Cllr. Lee that the minutes be signed as a true record. All were in favour.
7. **Allocation of Councillors areas of responsibility.**
These had been distributed previously. The following amendments were made – Footpaths – Cllr Lee, Youth – Cllr. Browne removed, HS2 liaison – Cllr. Higgins added, Gravel Extraction – Cllr. Browne added.
8. **Clerks Report.**
 - a) **To consider correspondence received.** (not read out at meeting)
 - i) SPCA news – 5 issues. Placed in circulation file.
 - ii) Letter from SCC re budget cuts and implications for parishes – placed in circulation file.
 - iii) Letter from LDC – placed in circulation file.
 - iv) Letter from John Taylor High – invitation to Presentation Evening.
 - b) **Finance.**

- i) Financial Statement. As of 26/4/16 - the current account stands at £15,288.62 and the reserve account at £14,293.65.
- ii) Payments Received. Precept £14,392.00. Bank interest £4.48.
- iii) To authorise payments. a) Clerks Salary, Expenses and income tax – total £490.99 b) R B Hayward – gross cuts £276.00 c) Community Council of Staffs - subscription for the year - £25.00 d) Campaign for the Protection of Rural England – donation - £36.00. e) Information Commissions Office – subscription - £35.00. Cllr. Pritchard proposed and Cllr. Browne seconded that the above invoices be paid. All in favour.
- iv) Review of internal auditors report. The clerk said that the internal auditor (Tomkinson and Teal) had made no comments.
- v) Signing the Annual Statement of Accounts. The clerk explained that he had identified a problem with last year's figures and that the external auditors (Grant Thornton) had been made aware of this. This year's return had been completed with the amendments made. Cllr. Gair proposed and Cllr. Lee seconded that the chairman sign the return. All were in favour.
- vi) To authorise a gratuity for the internal auditor. It was proposed by Cllr. Browne and seconded by Cllr. Lee that the clerk purchases 3 bottles of wine. All in favour.
- vii) To consider insurance quotes for the next 12 months of cover. The clerk said the cost of the present cover from Came and Co had increased by around 1.6% but that Insurance Tax had gone up by over 3% which meant their quote remained competitive. No other quotes had been received and the clerk recommended that the cover remain as 2015/16. All were in favour.
- viii) To acknowledge the work of Cllr Holland. Clerk to write letter of thanks. **Action: Clerk.**
- ix) To review the Council accounts and allocate funds for future projects. The chairman highlighted future pressure on the councils reserves and sighted repairs to the village hall roof, the possible purchase of a defibrillator and the possible claim for holiday pay from the clerk. All this could amount to around £13k which would leave £1000 in the reserves. It was decided that Cllrs. Howard, Gair, Higgins and Browne meet to look at obtaining funding towards the roof and defibrillator. **Action: Cllrs. As above.**

9. To receive oral / written reports from County and District Councillors.

None received.

10. To consider on-going highway and footpath issues.

- a) **Highway Issues.** i) Street lighting on Lichfield Road. Clerk to chase reply. **Action: Clerk.** The new 40mph signs are now in place but not painted on the road surface. Comment was made that Tesco lorries appear to be passing through the village again. Clerk to write to them. **Action: Clerk.** The chairman then gave a report regarding the HCV petition and the report being produced by SCC. It would appear that the report will pass to others to consider again. The A515 is classed as a Primary Route and is unlikely to be granted a restricted status. Cllr. Browne said that the local parishes must prove that the road is unsuitable for articulated lorries. It was felt that the parishes may have to make a further presentation in 6 months' time and that the fight will continue.
The chairman said he has now got a map of the village and will begin to identify highway grass areas.
- b) **Footpath issues.** None

11. To receive an update on HS2.

Cllr. Browne reported that the House of Lords are still reading the Bill and the Government are looking at cost cutting on the project. Phase 2 is now looking at land take and purchasing property even though the Bill is not at the first reading. The local action group has met with Michael Fabricant regarding phase 2 and will meet with HS2 on 19 May. It is felt that the Handsacre junction may not happen.

12. To allocate prize monies and presentation for the best kept village children's poster competition.

There are seven categories with three prizes per category. Clerk to purchase Amazon vouchers at £10, £5 and £3. Cllr. Browne or Higgins will make the presentations. **Action: Clerk.**
BKV Judges were seen around the village today. A volunteer is required for the Church Yard Group – clerk to post notices. **Action: Clerk.**

13. To receive any updates regarding local quarrying issues.

Cllr. Howard said the Inspector has not yet reported. Travellers have invaded the Manor Park site. Cllr. Howard to inform Hansons and clerk to tell LDC. **Actions: Cllr. Howard and clerk.**

14. To receive an update with regards to adopting the BT phone box.

The land on which the phone box stands is private. After consideration it was felt that the defibrillator ought to be stationed at the village hall – this was agreed. Cllr. Lee said the Book Club may be interested in taking over the phone box. It was proposed by Cllr. Howard that the box be purchased by the parish council for £1 and offered to the Book Club. This was seconded by Cllr. Gair. All were in favour. At this point Cllr. Lee declared an interest in the matter. Cllr. Pritchard will sort out the electricity supply issues and Cllr. Howard will inform the landowner. **Actions: Cllrs. Pritchard and Howard.**

15. To consider funding before appointing a roofing contractor to attend to the Village Hall.

See item 8 b ix) above. Cllrs. to meet to discuss and to invite Julie Bamber. It was suggested that County Cllr. Tittley be approached with regards to a grant. Clerk to contact. **Action: Clerk.**

16. To consider a report from the Clerk regarding holiday pay entitlement.

The clerk left the room. It was proposed by Cllr. Browne and seconded by Cllr. Gair that holiday pay is paid from April 2016 onwards but no back payment made. All were in favour. The clerk thanked the councillors.

17. To consider Councillor report – for information only.

None.

There being no further business the meeting closed at 9.17pm.

Signed (Chairman) Date 8th June 2016.