

KINGS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Wednesday, 4th April, 2007, at 8.00 pm in
Kings Bromley Village Hall

Present:- Cllr I M P Pritchard (Chair); Cllr S R Browne; Cllr Mrs M K Gair;
Cllr Mrs P Jarman; Cllr G C Seddon; Cllr W A Taylor;

In attendance: Cllr Mrs J M Eagland (part); Mrs S Buxton (Clerk); PC Andy Brown (part) and 5 residents

Diane Swift, Chair of Governors at Richard Crosse School reported that at the Local Admissions Forum have supported the request for a change in catchment area to John Taylor High School. This is also supported by Head of School Forum and Admissions Officer. At the moment written confirmation is still awaited. Requested that a letter of support be sent from the parish council. Thanks were expressed to Mrs Swift and Mr Lovern for all their hard work in achieving the change in catchment area

Mr Lovern thanked the parish council for organising the new noticeboard at the school

Pc Andy Brown explained the law as it stands with regards to footpaths. The police try to adopt a common sense approach as so many people now park on footpaths. The police view is - whether you can get a pushchair along the path, before they would take action. If the police insisted that everyone parked on roads, some roads would be impassable. Driving on footpaths applies to instances where people drive for a period along a footpath rather than one parking a car on the footpath. Vehicles parked in the road causing an unnecessary obstruction commit an offence. Overall it is a very difficult area to police

Interpretation of the law on parking on footways could be different according to which officer is making the assessment. Police make the initial decision which is then tested in the courts.

On Saturday 31st March, 2007, a group of three young people engaged in anti-social behaviour outside an elderly resident's house, and the police did not attend until the next day

Two burglaries have occurred in the village recently, one in the daytime and one overnight

Two PCSO's (Police Community Support Officers) are shortly to be based at Armitage

Marina at Bromley Hayes – complaints have been made regarding non-compliance with planning conditions and this is being investigated by the enforcement officer at LDC

3139 Apologies

Cllr Mrs Piggott

3140 Declaration of Interests

Cllr Mrs Jarman – War Memorial, Social Services, SPCA

Cllr Taylor – Tewnall's Lane contractors

3141 Minutes of the last meeting

Agreed that the minutes of the meeting held on 7th March, 2007 be signed as a true and correct record

3142 Report of the Clerk

- i. **Parish Council Election** – it was reported that there will not be an election in Kings Bromley, as only 6 nominations for 7 places have been received
- ii. **Tree Works** – LDC have given the go ahead for removal of one sycamore tree in Leofric Close. The work will be undertaken by J Tonks on Tuesday, 8th May, 2007

Agreed the clerk would notify the immediate neighbours that the work is to be undertaken

- iii. **Noticeboards** – this will be dealt with later on the agenda

3143 Finance

i. **Accounts paid since last meeting**

Agreed that the following payments be confirmed

KB Village Hall	Hire for Village Shop Meeting 22/2/07	£	11.30
G A Cannell	Work on stone work and lettering on War Mem	£	400.00
Audit Commission	Audit of accounts to 31 st March, 2006	£	141.00

ii. **Accounts for Payment**

Agreed that the following payments be made

Mrs S Buxton	Salary – March 2007	£	309.53
	Office and computer – March 2007	£	25.50
	Petty Cash	£	30.00
	Telephone	£	27.52
	Travel expenses	£	91.54
SCC	Pension contributions – March 2007	£	62.24
M H & S Buxton	Photocopying Jan – Mar 2007	£	65.35
Post Office Ltd	100 x 23p and 100 x 32p stamps	£	58.00
KB Village Hall	Room Hire Apr 07 to Mar 08 13 x £11.30	£	146.90
Signs 1 st	New noticeboards – 2 nd instalment	£	2,000.00
Signs 1 st	New noticeboards – balance	£	948.01

iii. **Payments Received**

Donations from Horticultural Society - £1,000 and Richard Crosse School - £400, towards noticeboards – letters of thanks already sent

These donations were noted

iv. **Finance Report – no report has been prepared as the clerk is working on the year end accounts**

v. **Appointment of External Auditor**

The audit commission has notified the parish council that their auditor for the 2006/07 audit will be Michael Newbury

vi. **NALC Financial Update**

Changes are being made to the 2007 annual return, mainly with wording of certain clauses and assurances which the council are required to make

The council has to carry out an internal review of the effectiveness of the internal audit

Agreed the clerk would report on this at the next meeting

The timescale for completion of the accounts, approval and publication is much accelerated this year

3144 Correspondence and Items for Information

i. **CPRE Countryside Voice magazine**

ii. **CPRE Winter Newsletter**

iii. **CPRE Booklet celebrating 70 years of the Staffordshire branch**

iv. **CPRE details of the Great Green Field Takeaway** and increased housing in Staffs

v. **CPRE Fieldwork magazine**

vi. **W Mids Regional Assembly – Speaking Out**

vii. **NALC Legal Briefing** – the S137 expenditure limit for 2007/8 is £5.64 per elector

viii. **Sustainable Staffordshire Newsletter**

ix. **NALC** – lots of information on the forthcoming elections, which has been distributed to councillors and put on the noticeboard

x. **NALC/SLCC Model Contract of Employment** – Revisions – recommended for adoption by councils

- Agreed** the clerk would report on this to the next meeting
- xi. **Information Commissioner's Office** – basic guide on compliance for parish councils
Agreed the clerk would review this and report to the next parish council meeting
- xii. **Commission for Rural Communities** – opportunity to win £1,000 for your community.
Entries invited giving examples of work that is done on a day-to-day basis which helps to engage and empower the local community
- xiii. **Police incident 31st March, 2007** in the early hours of Sunday morning
Agreed that no action should be taken until a reply had been received from PC Andy Brown
- xiv. **Twenalls Lane** – the contractors appear to have extended the road and bridge drainage into Vicars Coppice Woodland, which has resulted in part of the fence being removed and trespassing without consent. This obviously has implications for the ancient woodland. Jonathan Taylor has taken this up with Railtrack and a reply is awaited
- xv. **Post Watch** – copy of Postwatch's response to the government consultation on the future of the post office network for information
- xvi. **Details of Joint Core Strategy for the Black Country**
- xvii. **Community Council of Staffs** – Rural News and Views
- xviii. **Staffs and Stoke on Trent Consortium of Infrastructure Organisations** - Annual Conference – 7th June, 2007

3145 Parking

The comments of PC Andy Brown were noted

3146 Parish Web Site

Eric Roy has been putting the information the clerk has supplied on to the web-site, and at present it is partially complete.

Agreed that the clerk should ask whether the site will record the number of hits

Agreed that Cllr Mrs Jarman will put together a list of interesting places around Kings Bormley to visit

Cllr Janet Eagland left the meeting

3147 War Memorial

- i. **Update on stonework** - this has been completed now all the lettering has been replaced and painted as necessary, and re-pointing done
- ii. **Insurance of War Memorial** - information from Mr Cannell is still awaited
- iii. **Flower Borders** - Mr Jarman has tidied the borders and will be purchasing some plants this week but he would like some advice on exactly what

3148 Village Shop

Agreed to use the questionnaire compiled by the clerk

Agreed that once they were printed and put together in roads/areas then consideration should be given at the June meeting on the distribution process

3149 Village Hall

- i. **Report on accounts to last AGM** – the accounts for the Village Hall for the year ending March 2006 were noted
- ii. **Notification of officers appointed at last AGM** – June 2006
The council noted the appointment of the following officers:- Chairman – Steve Browne; Vice Chairman – Julia Coyle; Secretary – Zoe Woods; Treasurer – Sheenagh Piggott

3150 Noticeboards

- i. **Noticeboards** – the noticeboards are now all almost complete and should be finished by next week
- ii. **Insurance** – the noticeboard details on the insurance policy need to be amended **Agreed** that the clerk would arrange for the necessary amendments to the policy

3151 Trees

This was dealt with under the clerk's report

3152 Footpaths

- i. **Woodgate to Vicarage Lane – muddy gateways** – the clerk has reported this to both LDC and SCC but nothing that can be done, as the rain which leads to this problem is an act of God
- ii. **FP 5 Manor Road to Lichfield Road (via Lewis's Lane)** – SCC have spoken to Mr Rawlinson re: the access to this path, and he is happy with their explanation of the situation

3153 BKV Competition and Calor Village of the Year

- i. **Children's Poster Competition** – the village can enter two of the children's posters, one in each age category to a county wide competition. The deadline for entries is 22nd June, 2007
Agreed the judging of the children's poster competition in Kings Bromley will take place on Wednesday, 18th April, 2007 after the Annual Parish Meeting
- ii. **Calor Village of the Year** – the clerk now has the entry forms for this competition, which she will complete in liaison with the chairman
- iii. **Competition runs from 30th April to 22nd July with the presentation on 30th July**
- iv. **Tidy up Day**
Agreed this would take place on Sunday, 29th April, 2007, meet at 10.00 am at the Village Hall

3154 Bus Shelter

The clerk has discussed bus shelters with Lichfield City Council

Agreed that the clerk would arrange to discuss the options further with Lichfield City Council and obtain information from Centro

3155 Social Services – Changing Lives

At the moment there is a great deal of confusion regarding the whole issue of the day centres and residential homes

3156 Annual Parish Meeting – Wednesday, 18th April, 2007

Agreed that tea/coffee and biscuits be served at the meeting

3157 Richard Crosse School

- i. **Catchment Area Changes**
Agreed that a letter of support for the changes be sent to Mrs Swift, for use if required
- ii. **Termly Report** – Cllr Mrs Piggott had sent a written report to the clerk
One of the major issues affecting the school has been the catchment area review which has already been discussed at this meeting. In addition, St Mary's School, Colton has approached Richard Crosse School, about the feasibility of entering into a federation and sharing a headteacher. The governing bodies of both schools have met and have agreed to go forward into a loose federation. A meeting has been held with parents on this matter

3158 Kings Bromley Youth Group Report – Cllr Mrs Piggott had sent a written report

Around 16 – 18 children regularly attend on a Thursday evening, which have led to some very good sessions with a very positive atmosphere. Les Clarke has agreed to be the Youth Leader, which gives the group continuity. Mr Clarke and Mrs Piggott are undergoing training. From April the Tuesday evening sessions will be discontinued due to lack of support, but some sporting activities will be built into the Thursday sessions. Excellent support has been received from the Staffordshire Council for Voluntary Youth Service, and they are still able to help out after 1st April

3159 Lichfield District Council

- i. **April Parish Forum Meeting** – 17th April, 7.00 pm for 7.15 pm Open meeting for everyone dealing with issues relating to positively serving disabled members of the parish

3160 Staffordshire County Council

- i. **Layby Alrewas Road** – the layby is used by SCC, under the control of the local Highway Inspector. It is used for storing materials pending reuse elsewhere, which helps to avoid excessive charges for land fill. The clerk has written to Mr Rawlinson explaining the use of the layby
- ii. **Layby Yoxall Road** – SCC do not wish to embark on any assisted planting at the present time as it inevitably leads to maintenance work for themselves. **Agreed** to review the area in June when some natural vegetation will have established **Agreed** a reply be sent to Mr Middleton who would like to see some planting as soon as possible
- iii. **Changes to Arriva Bus Services** – Burton area – copies of timetables are available from the clerk
- iv. **Staffs Minerals and Waste Development Framework Issues and Options for the Waste Core Strategy**
- v. **Wheels 2 Work** – a scheme to provide greater access to work and training for those with no public or private transport options

3161 SPCA

- i. **Report on Health and Safety Course** attended by clerk
Noted
- ii. **Chief Executive's Circular No. 33**

3162 Review of Items for Future Meetings

- i. **Financial Regulations**
- ii. **Review of Standing Orders**
- iii. **Valuation of Chairman's Chain of Office**
- iv. **Newsletter**

3163 Date of Next Meeting

Thursday, 10th May, 2007 – 7.45 pm at the Village Hall, Alrewas Road, Kings Bromley

The chairman thanked everyone for their work and commitment during the year

There being no other business, the chairman declared the meeting closed

Signed _____ Date 10th May, 2007